

**ERIE COUNTY TECHNICAL SCHOOL**

**PROPOSED AGENDA ITEM**

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**DATE:** June 22, 2018

**SUBJECT:** Curriculum

**CATEGORY:** Operations: X    Policy:            Information:            Personnel:

**INITIATED BY:** Sandra Carr

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**DESCRIPTION:** The following new textbooks are proposed by our CTE instructors for use beginning with the 2018-2019 school year.

**RECOMMENDATION:** Motion to approve the following student textbooks beginning 2018-2019 as listed.

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| <b><i>Computer Networking</i></b>                                                                                                                                                                                                                                                                                                                         |
| <b>CCNA Guide to Cisco Networking Fundamentals, 4<sup>th</sup> Edition, Cengage, 2009</b><br><b>Computer Security Fundamentals, 3<sup>rd</sup> Edition, Pearson, 2016</b><br><b>Effective Help Desk Specialist Skills, 1<sup>st</sup> Edition, Pearson, 2015</b><br>These textbooks will be used to for new curriculum developed for the 3-year sequence. |
| <b><i>Computer Programming</i></b>                                                                                                                                                                                                                                                                                                                        |
| <b>Microsoft Visual C# 2017: An Intro, Cengage, 2018</b><br><b>Program With MS Visual Basic 2017, Cengage, 2018</b><br>These textbooks will be used to teach updated industry software and replace older editions.                                                                                                                                        |
| <b><i>Culinary Arts</i></b>                                                                                                                                                                                                                                                                                                                               |
| <b>Wine Folly, Penguin Random House, 2015</b><br>This reference manual will be used with the Wine Appreciation/Ramp, and Beverage Management courses.                                                                                                                                                                                                     |
| <b><i>Drafting &amp; Design</i></b>                                                                                                                                                                                                                                                                                                                       |
| <b>Engineering Drawing &amp; Design, Cengage, 2017</b><br>This textbook will be used for engineering components of the Drafting & Design course.                                                                                                                                                                                                          |
| <b><i>Health Assistant</i></b>                                                                                                                                                                                                                                                                                                                            |
| <b>Hole's Human Anatomy &amp; Physiology Bundle, McGraw Hill, 2015</b><br>This updated textbook replaces the 2007 edition.                                                                                                                                                                                                                                |