



January 19, 2018

Erie County Technical School
8500 Oliver Road
Erie, Pennsylvania 16509

Attention: Dr. Aldo Jackson, Director

40 SHENANGO AVENUE
SHARON, PA 16146
TEL. (724) 981-8820
FAX (724) 981-4515

J. GREER HAYDEN, P.E., R.A.
ROBERT A. ENGLEBAUGH, R.A.
ANDREAS N. DOMETAKIS, R.A.
VINCENT M. ORDINARIO, R.A.
MATTHEW P. FRANZ, R.A.

C. ROBERT SCHAFER, R.A.
PAUL S. McCULLOUGH

JOHN J. CARLY
BARBARA A. MATEJKA, CCS
CHARLES A. ROZZI
JEFFREY L. TILLIA
JONATHAN E. FINN, R.A.

A I A / N S P E

**Re: Proposal to Perform Architectural / Engineering Services
Facility Study for proposed Additions and Alterations to the
ECTS and Skill Center**

Dear Dr. Jackson,

We appreciated the time you, Joe and Del afforded us on the 17th to discuss your vision of the facilities, and the needs you and the JOC are trying to address. Thank you also for the opportunity to continue our relationship with Erie County Technical School.

The Administrative Team and JOC requested this Proposal to perform a Facility Study, which will identify the needed improvements to the ECTS and Skill Center.

Our methodology to help you achieve your vision consists of the following elements, which together will comprise the Facility Study. It is a document which will serve as a roadmap to help your team achieve the renovation and expansion of the School.

1. Visit and review existing site and building conditions (both at the School and Skill Center) with your Administrative Team;
2. Evaluate existing conditions and building deficiencies, including code requirements;
3. Analyze your proposed program, and illustrate in conceptual form;
4. Prepare cost estimates for the proposed programmatic improvements;
5. Review progress with the Administrative Team during the study process, for your guidance and feedback;
6. Produce and present a final report to the JOC.

At our initial meeting, we will develop a time line with milestone dates. We envision a study period of 3 to 4 months.



Dr. Aldo Jackson
January 19, 2018
Page 2 of 2

We propose to perform these services for a fixed fee of \$12,000. After the Study is completed, should we become your design partner for the renovation, we will waive this fee. Reimbursable printing and copying expenses will be billed at cost, in addition to our fee.

The fee includes four (4) meetings. Two of these would take place with the Administration during the Study process. Another review meeting would be held at the final draft stage, and the last meeting with the JOC would take place to review the final Study.

This Proposal assumes that existing analyses performed by Tower Engineering and HRLC Architects will be made available to us.

We are an experienced partner for ECTS. Our office prepared the studies and eventual renovations that took place at AW Beattie Career Center (*certified LEED-Gold*), Crawford County CTC, Indiana County Technical Center, Mercer County CTC and the Mon Valley CTC. We have also studied and performed several capital improvements for the Steel Center for Career and Technology Education. Our workforce development and training experience also includes the eCenter@LindenPointe (*certified LEED-Silver*) and the Training and Workforce Building, both in Hermitage, and Lenape Tech's Adult Learning Building, sponsored by NexTier Bank.

Our consultant, CJL Engineering, will perform the mechanical / electrical / plumbing and tele/data portion of the study.

HHS DR wants to be your partner, to help you grow and enhance your programs for your clients, to Get the ECTS Edge! We are prepared to begin the Study upon your notice-to-proceed by scheduling the initial meeting with your Administrative Team.

Please contact me with any questions at 724.981.8820.

Sincerely,

HHS DR Architects/Engineers


J. Greer Hayden, AIA, PE, NCARB

President

JGH:fg

c: Mr. Rod McAdams. HHS DR Business Manager

Accepted: Erie County Technical School

Date