



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Minutes

Thursday, October 26, 2017

Work session - 6:14 p.m.

- The Foundation meeting was held during the work session
Call to Order

Mr. Foyle, JOC President called the regular meeting to order at 6:39 p.m.

Moment of Reflection and Pledge of Allegiance

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	X	
John Ogden	Fort LeBoeuf	X	
Dennis Olesnanik	Girard		X
James Bucksbee	General McLane	X	
Bill Lutz	Harbor Creek	X	
Wade King	Iroquois		X
John DiPlacido	Millcreek	X	
Andrew Fynan	North East	X	
Sam Ring	Northwestern	X	
David Fox	Union City	X	
Eric Duda	Wattsburg	X	

<u>Administrators:</u>	<u>Position:</u>	<u>Present</u>	<u>Absent</u>
Kenneth Berlin	Superintendent of Record	X	
Aldo Jackson	Director	X	
Atty. Chris Sennett	Solicitor	X	
Joseph Tarasovitch	Principal	X	
Terri Birchard	Business Manager	X	
Natalie Fatica	Human & Quality Resources Coordinator	X	
Del VonVolkenburg	Facilities Manager	X	
Jeff Smith	Technology Manager	X	
Pat Holland	Supervisor of Student Services	X	
Sandy Carr	Supervisor of Student Services	X	

Meeting Minutes

Minutes of September 28, 2017

Motion to accept the minutes of the September 28, 2017 meeting as presented

Moved for approval by DiPlacido, with second by Ogden

The motion is approved with an “ayes” voice vote

(Copy is filed with the official minutes)

Guests and Public Comment – Items related to the Agenda - none

Guests signed in and present: Sherry States, Corry; Benjamin Bokshum, Harbor Creek; Dale Bokshum, Harbor Creek; Dave Yanosko, Millcreek; Mark Bartlett, North East; Harold Haibach, Union City; Mariea Sargent, North East; Rosanne Gangemi, General McLane; Corey Long, Erie; Mark Cyphert, Wattsburg, Gina Zona, Erie City; Travis Woodburn, General McLane; Elaine Shaffer, Northwestern; Donna Erdman, General McLane; Joseph Salorino, Northwestern; Troy Lilley, McDowell; Brennan Kuhl, Northwestern; Gretchen Kuhl, Northwestern; Remle Moyak, Millcreek

Correspondence

Letter regarding intent to retire during 18-19, Mark Cyphert, Instructor

Business

Report - Business Manager – Terri Birchard
(Copy filed with the official minutes)

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices, as presented:

- Revenue and Expenditure Reports: September 2017
 - General Fund
 - Food Service Fund
 - Capital Reserve Fund
 - Student Activities Report
- Checks and Invoices:
 - General Fund Checks and Wire Transfers: September \$ 425,592.25
 - Invoices Payable: \$73,950.97
 - Food Service Fund Checks and Wire Transfers: September \$10,343.72
 - Invoices Payable: \$13,866.75
 - Capital Projects Fund Checks and Invoices: - none
 - Invoices Payable: none
 - Student Activity Fund Checks: none
 - Invoices Payable: none
- VISA procurement card payment – September \$53,253.90
- Treasurer’s Report: September 2017
- Budget Transfers – none

All business reports moved for approval by Ring with a second by Lutz
The motion is approved with an all “ayes” voice vote
(Copy of each item is filed with the official minutes)

Human and Quality Resources

Report—Coordinator of Human and Quality Resources – Natalie Fatica
(Copy filed with the official minutes)

Part-time custodian – Sadzewicz

Motion to hire Corey Sadzewicz as a part time custodian at the probationary rate of \$15.19 per hour effective on or after October 30, 2017

Moved for approval by Duda, with a second by Lutz
The motion is approved with an all "ayes" voice vote

Operations

Administrative Reports

- Superintendent Report– Kenneth Berlin, Wattsburg Area School District
- Director Report — Aldo Jackson
- Solicitor Report – Chris Sennett
- High School Principal Report — Joe Tarasovitch
- Facilities Report — Del VonVolkenburg
- Technology Report — Jeff Smith
- Instructional Support Services Reports - Sandy Carr and Pat Holland
(Copy of each printed report is filed with the official minutes)

Staff Travel >400 miles (Polices: 331,431,531)-None

Student Field Trips and Fundraising, (Policy 121, 229, 230)

Ratification of field trips and fund raisers occurring prior to the meeting

- Field Trip Request – Transition Center; Edinboro YMCA; October 25, 2017

Moved for approval by Duda, with a second by Lutz
The motion is approved with an all "ayes" voice vote

Approval of upcoming field trips and fundraising requests

- Field Trip Request – Health Assistant; General McLane High School; November 7, 2017
- Field trip request – Health Assistant and Computer Programming; Gannon University; March 16, 2018

Moved for approval by Duda, with a second by Fox
The motion is approved with an all "ayes" voice vote

Facility Use Requests – Profit Making Organizations (Policy 707) – none

Other Business

- Board Action Items – Review of Food Service Financials – September 2017

Donation of Network Equipment from Ruckus Wireless, Inc.

Motion to accept the donation of network equipment from Ruckus Wireless, Inc.

Moved for approval by Ogden, with a second by DiPlacido
The motion is approved with an all "ayes" voice vote

Supplemental Information

- JOC Member Attendance Report
- AFT Report - none
- Secondary Program Enrollment Report
- Transition Center Enrollment Report & Career Alternative Education Report

- Disabled Population by District
- Disabled Population by Program
- Business Contacts Report
- Work Experience Report
- Admissions Coordinator Report
- Career Planning Coordinator Report
- ECTS Student of the Month – September
- OAC Attendance – October 2017
(Copy of each supplemental item is filed with the official minutes)
- Next meeting: Tuesday, December 19, 2017 at 6:00 p.m.

Guest and Public Comment – Open to General Matters

Mr. Marty Burnham, Electronics instructor, noted that the AFT will be making a \$250 match to Walk for Wishes. He also commented about ongoing negotiations.

Ms. Mariea Sargent, Drafting and Design Instructor, voiced her concerns regarding the ongoing negotiations

Several members of the audience commented about their concerns regarding the new Business Math and Finance Course. Troy Lilly and Brennan Kuhl, both students from Northwestern School District, discussed the Business Math and Finance Course from their viewpoint as ECTS students.

Mark Bartlett, a parent from North East School District, and Harold Haibach, manager of PHB/Reddog Industries, also commented about the Business Math and Finance Course. Both expressed their concerns regarding the course taking away from vocational instructional time and the impact this may hold on students' abilities to receive sufficient vocational training time.

Business Math and Finance Course

Mr. Fynan and Mr. Ring requested that the Business Math and Finance course be reviewed to determine a plan for immediate change.

Motion to request that the School's Director investigate the Business Math and Finance Course and bring options to the next JOC session

Moved for approval by Bucksbee, with a second by Ring
The motion is approved with an all "ayes" voice vote

Adjournment

Mr. William Lutz noted to the group that this was his final JOC session. Mr. Foyle thanked Mr. Lutz for his dedicated service and wished him well on his future endeavors.

Motion for adjournment was moved by Ogden, with a second by Duda to adjourn the meeting

Mr. Foyle, Chairperson, adjourned the meeting at 7:59 pm.

Minutes prepared by,

Terri L. Birchard, Secretary
Joint Operating Committee