

Career Planning Coordinator Board Report Nov-Dec 2017

Ready To Series...

Ready for College

- Workshops on college applications & scholarship searches are scheduled for Dec 8th
- Amy Sloan (PHEAA) is scheduled to present financial aid information to our students on Dec 14th

Ready to Work

- The revised Ready to Work series is being piloted in 4 labs Drafting and Design, Auto Tech, Early Childhood and Electronics.
- Lessons on cover letters, resumes and reference pages continue to be offered in the classroom. Students can also schedule individual time to work creating and revising their documents.
- The Military Panel is being planned for January; all branches of service will be invited to the event.

Career Objectives

- Pre-populated Career Objectives forms are ready to be disseminated and completed by students.
- Completion of the form by the students will take place in Dec.

WIN

- Newly enrolled ECTS students have been entered into the WIN system; returning students have access to the WIN system and can work toward completion of their Certificates.
- Updated rosters have been disseminated to faculty
- The CPC continues to be available for implementation support.
- The CPC continues to work in the classrooms with students on WIN implementation. Students are working on career exploration in the Strategic Compass and on their Career Readiness.

NOCTI

- NOCTI pretest scores have been disseminated to faculty.
- Health Assistant and Electronics students will participate in NOCTI written pilot testing on Dec. 19th.
- NOCTI student study guides have been delivered to the faculty for use in NOCTI student preparation.
- NOCTI post-testing will take place in April

Activities & Awards

- Each month, the Career Planning Coordinator accepts nominations from the faculty for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is "an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship." Students receive certificates of achievement and are eligible to apply for a Kiwanis scholarship.
- The Kiwanis Citizenship Award was presented to:
 - Nick Swartzfager (Seneca) – Drafting & Design in October
 - Chloe Grucza (Harbor Creek) – Graphics Communication in Nov
- The next ceremony will take place in January.