

Business Partnership Contacts  
October 17, 2017 to December 8, 2017  
Elaine Shaffer

**Meetings Attended, Events & Presentations**

- October 17 – Meeting to sign co-op agreement with Bonnell's Collision
- October 19 – Meeting of the Differentiated Supervision Team
- October 19 – Co-op student evaluations at C & T Electric, Zewe Electric, Champion Ford
- October 19 – Assisted with the National Technical Honor Society Induction Ceremony
- October 20 – Co-op Seminar: Communication Skills II
- October 20 – Presentation on Co-op to Construction Trades students
- October 23 – Co-op student evaluations at BB's Truck & Auto Center, Contine Corporation and McShane Welding
- October 24 – Meeting at Zeyon to discuss scholarship donations
- October 24 – Co-op student evaluations at Zeyon, Signal Tech, NFI Empire and Havpak
- October 24 – Participated in Spa Night to support Cosmetology fund raiser
- October 25 – Co-op student evaluations at Reddog, Port Erie Plastics, Interstate Nissan, Bianchi Honda, Delta Sonic and Gary Miller Chrysler
- October 25 – Represented ECTS at Erie's Choice Awards Ceremony
- October 26 – Co-op student evaluations at Connecto Electric,
- October 26 – Educational Impact Team Meeting
- October 26 - Attended the JOC Meeting
- October 27 – Debriefing Friday: Navigate, attendance concerns, literacy strategies, Appointy, newspapers in education
- October 27 – Co-op Seminar: Job Improvement and Promotion
- October 27 – Assisted FMT student with resume writing assignment
- October 30 – Co-op student evaluations at Bonanti Transmissions, Hytech Tool & Design and All American Hose
- October 31 – Co-op student evaluation at Mitchell Builders
- November 1 – Participated in Youth Committee Meeting at Crawford County CTC
- November 2 – Co-op student evaluations at Penndot, Hovis Auto and Rusty Wheel
- November 2 – Meeting of the Differentiated Supervision Team
- November 2 – After school faculty meeting: math classes, Educational Impact, budgeting
- November 3 – Co-op Seminar: Collins Writing - Types 1, 2 and 3

November 6 – Presented information on non-traditional career choices at Business/Professional Women, District One Fall meeting in Meadville

November 7 – Meeting to sign internship agreement with Fort LeBoeuf Food Services

November 9 – Educational Impact Team Meeting

November 10 – Co-op Seminar: Collins Writing – Types 4 and 5

November 13 – Co-op student evaluations at Zewe Electric and C & T Electric

November 14 – Meeting to sign co-op agreement with Cindy Glover Trucking

November 14 – Attended ERMP Meeting

November 15 – Career Street visitations to Burton Funeral Home, Howard Industries, WQLN and VA Medical Center

November 16 – Co-op student evaluations at Signal Tech, Delta Sonic, Contine Corporation and NFI Empire

November 16 – Meeting to sign co-op agreement with Micro Tool Welding

November 16 – Filled in for Early Childhood Education instructor at the Recruitment Open House

November 17 – Participated in parent conference for CNT student interested in an internship

November 17 – Co-op Seminar: Employability Skills I

November 17 – Presentation on Employability Skills to Health Assistant students

November 20 – LECOM Senior Living Center tour with Joe Tarasovitch and Sherry States

November 20 – Co-op student evaluations at Bianchi Honda, Interstate Nissan, Gary Miller Chrysler, Lakeside Chevy Buick and Ye Ole Sweet Shop

November 21 – Co-op student evaluations at Reddog Industries, BB's Truck & Auto, Zeyon, Mitchell Builders and All American Hose

November 21 – Meeting to sign co-op agreement with The Wright Auto Repair

November 22 – Meeting to sign co-op agreement with Ellsworth Concrete & Construction

November 22 – Co-op student evaluations at Hytech Tool & Design, Champion Ford Edinboro and Bonnell's Collision

November 28 – Co-op student evaluations at Port Erie Plastics, Bonanti Transmissions, Rusty Wheel, Havpak, Hovis Auto and Erie Yacht Club

November 28 – Presented to Fairview High School parents for their 8<sup>th</sup> grade orientation

November 29 - Workshop on Work Based Learning – Westmoreland County Community College

November 30 – Participated in Career Street Career Fair Planning Committee meeting

November 30 - Meeting of the Differentiated Supervision Team

November 30 – Co-op student evaluations at McShane Welding, Penndot and Northwestern SD Facility Maintenance

December 1 – Co-op Seminar: Employability Skills II

December 5 – Meeting to sign internship agreement with St. James School Cafeteria

December 6 – Meeting to sign co-op agreement with Prestige Services

December 7 – Participated in the Corry CTC DACUM for Diversified Occupations

December 8 – Faculty Debriefing

December 8 – Co-op Seminar: Professional Business Environment

**Employers Contacting ECTS for Employment Candidate Referrals**

|                                     |                             |
|-------------------------------------|-----------------------------|
| Smith's Slate Roofing               | Swanson Erie                |
| O'Reilly Auto Parts                 | Ye Ole Sweet Shop           |
| Great Lakes Cast Stone              | Erie Plating                |
| Mark's Tire & Auto                  | National Fuel Gas           |
| SCI Cambridge Springs               | Signal Tech                 |
| Custom Audio                        | Horsepower, Inc.            |
| Fishermen's Tavern                  | Keystone Electric           |
| Lord Corporation                    | Brevillier Village          |
| Erie Industrial Trucks              | Peek'n Peak Resort          |
| Job Notices from the Federal GSA    | Best Buy                    |
| Local Job Notices from MAX Outreach | Presque Isle Downs & Casino |
| Raytheon                            | TKC Holdings                |
| Electrical & Mechanical Systems     |                             |

**Employers Contacted for Field Trip, Co-op or Job Opportunities**

|                              |                           |
|------------------------------|---------------------------|
| Automated Industrial Systems | Great Lakes Manufacturing |
| Hytech Tool & Design         | Connecto Electric         |
| Reigel Electric              | LECOM Sr. Living Center   |