

**ERIE COUNTY TECHNICAL SCHOOL**

**PROPOSED AGENDA ITEM**

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**DATE:** December 19, 2017

**SUBJECT:** Retirement-Eleanore Anderson

**CATEGORY:**      **Operations:**      **Policy:**      **Information:**      **Personnel: X**

**INITIATED BY:** Natalie Fatica, Coordinator of Human and Quality Resources

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**DESCRIPTION:**

Eleanore Anderson, has expressed her desire to retire after 22 years of service. Her retirement will be effective December 25, 2017 (see attached letter).

**RECOMMENDATION:**

**Motion to accept the retirement request of Eleanore Anderson effective December 25, 2017.**

December 3, 2017

Terri Birchard  
Board Secretary  
Erie County Technical School  
8500 Oliver Road  
Erie, PA 16509

Dear Ms. Birchard:

This letter is to inform you of my intent to retire on December 25, 2017.

After a 45 year career in education, I look forward to entering a new chapter of my life on Christmas Day!

Respectfully,

*Eleanore Anderson*

Eleanore Anderson