

October 23, 2017

Terri Birchard  
Board Secretary  
Erie County Technical School  
8500 Oliver Rd.  
Erie, PA 16509

Terri,

Due to the uncertainty of contract negotiations for more than three years, this letter is to inform you of my intent to retire during the 2018-2019 contractual school year of July 1, 2018 to June 30, 2019. The current contract in effect at this time specifies that I must submit my intent to retire prior to January of the year prior to my intended retirement year to guarantee my sick time compensation.

This notice therefore is to insure eligibility for retirement compensation, as outlined in Article VI, Section 12 of the Master Contract in effect at the time of this correspondence.

Regards,

A handwritten signature in black ink that reads "Mariaea Sargent". The signature is written in a cursive style with a large, stylized 'M' and 'S'.

Mariea Sargent  
Drafting & Design Instructor