

Supervisors of Instructional Support Services Report

August 2017

Sandy Carr and Pat Holland

Curriculum Development

Curriculum – The curriculum revisions made by the instructors in June have been reviewed. Scope and Sequence charts reflect changes for the Personal and Business Finance courses.

Textbooks – New textbooks were ordered and have arrived for Art & Design, Construction Trades, Electrical Engineering, Facility Maintenance and the Personal and Business Finance course. New workbooks were ordered for Tourism and Hospitality Management. Replacement texts were also purchased for Auto Body Repair, Electronics, Precision Machining, and Tourism & Hospitality Management.

Articulation Review - We are waiting for the Pennsylvania state-wide articulation agreements to be updated. We have an updated Articulation Agreement with Triangle Tech for our Drafting and Design program. Students successfully completing the program will be eligible for 9 credits from Triangle Tech. The new agreement is attached.

Accreditation- We received confirmation that the NAEYC Academy for Early Childhood Program Accreditation has renewed accreditation for the Tech Tikes Preschool. Thanks to Donna Erdman for her efforts in the program renewal process. The renewal application has been sent to the ADDA (American Design Drafting Association) for the Drafting and Design program accreditation. We appreciate the work that Mariea Sargent did to prepare the application and supporting documentation.

Special Education

In-Service Training- On Friday, August 25, 2017 our instructional staff will be provided the updated and improved Student Support binders. These binders were designed to help our instructional staff identify and understand the individual needs of our students with disabilities in each of our CTE Programs. Each page will list the student's demographic information and the student's specific Specially Designed Instruction (SDI) that our instructors are mandated by federal law to provide. Our student support secretary, Pam Pence, also created a chart that identifies the list of each of the students who require a specific accommodation, by program. These accommodations may include tests being read aloud, extended time for work completion, hard copies of teacher notes provided for student, etc. In addition, Sandy and Pat will be reviewing the use of the Appointy scheduling system where instructors will once again be able to schedule instructional aides into their classrooms to help provide direct support to any of our students in need.

At the Monday, August 28th In-service training, Dr Heather Moschetta, from the Allegheny Intermediate unit, will be providing an all day training on "Writing in the Career and Technical Classroom." This training will consist of strategies and techniques for our instructors to use writing to enhance the learning of their classrooms.

Use of Technology- With the help of Jeff Smith and Andy Fair, we were able to get some of the slightly used I-Pads up and loaded with new software. These I-Pads will be used by our instructional aides with the “Appointy software” to help provide a means for our instructors to schedule the individual supports needed by our students, especially those students with special needs.