

Maintenance Department Report for July/August 2017

I. MANAGER ACTIVITIES

A. Accomplishments

1. Summer Cleaning
2. Summer Maintenance Projects
3. Math Class Preparation - Eagles Nest
4. Locker painting
5. Spot Parking lot Repaving
6. Parking Lot Patch and Seal
7. Elevator Repairs
8. Culinary New Office area
9. Culinary Fence Project
10. Alignment Machine new Equipment Install
11. Window Display Installation at Transition Center
12. Furniture purchased for GRA, ADS, CUA, Eagles Nest
13. New Window Shades for Eagles Nest
14. Wiring to support charging Tablets for New Math Class
15. Communicated with the following Contractors/Vendors:
 - Grainger
 - DiSantis
 - Rabe
 - EMSI
 - Hite
 - Decorating Services
 - Otis Elevator
 - Janitors Supply Co.
 - Fagan
 - Erie Fence
 - Russel Standard
 - Goss Painting
 - TC Paving

B. Meetings Attended

1. Weekly Administrative Team meetings.
2. Safety Committee Meeting.

II. MAINTENANCE

A. Accomplishments

16. Removed server wall and cabinets in the Eagle's nest
17. Rewired lights in Eagles Nest to accommodate projection
18. Wiring for new Culinary Office
19. Installed shelving and Cabinet in Culinary
20. Wired new Combi-Oven in kitchen
21. Removed cabinets from DDE Theory Room
22. Painted CMP Theory Room
23. Removed wall in AUT tool room
24. Wall and Door repairs at Skill Center Building
25. Repaired Folding Wall In Cafeteria
26. Installed Slat wall display In Cosmetology
27. Installed Smokers Station at Skill Center
28. Lawn Care Equipment Maintenance and Repairs
29. Video Wall Mount Installation
30. Video Wall Power Installation

B. Ongoing Projects

1. Completed Summer Maintenance at our High School and Skill Center.
2. Lawn Mowing
3. Performed Preventive Maintenance on Scheduled Equipment

II. CUSTODIAL

A. Accomplishments

1. Summer cleaning of the facilities.
2. Set up for events as scheduled

IV. SAFETY

1. Held Fire drills for the Skill Center and High School.