

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: August 24, 2017

SUBJECT: Resignation- Robyn Edwards

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Robyn Edwards, has expressed her desire to resign effective August 18, 2017. (see attached letter).

RECOMMENDATION:

Motion to ratify the resignation request of Robyn Edwards effective August 18, 2017

Robyn Edwards
944 Aurora Ave.
Girard, PA 16417
814-860-6718
rrobynedwards@gmail.com

August 7, 2017

Natalie Fatica
Human Resource
Erie County Tech. School
8500 Oliver Road
Erie, PA 16509

Natalie,

I am writing to announce my resignation from Erie County Tech. School, effective two weeks from August 4th.

This was not an easy decision to make. The past years have been very rewarding. I've enjoyed working for you and working with everyone.

Thank you for the opportunities for growth that you have provided me.

I wish you and the company all the best. If I can be of any help during the transition, please don't hesitate to ask.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robyn Edwards', written in a cursive style.

Robyn Edwards