



**Joint Operating Committee
Meeting Agenda
Thursday, April 26, 2018
8500 Oliver Road, Erie, PA 16509**

**Work Session
6:30 p.m.**

1. Executive Session
2. Foundation Meeting

Regular Meeting

1. **Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Foyle, Ogden, Olesnanik, Bucksbee, Gallagher, Rickrode, DiPlacido, Boyd, Ring, Fox, Duda
2. **Meeting Minutes**
 - A. Motion to accept the minutes of the March 22, 2018 meeting as presented
3. **Guest and Public Comment – Items Related to the Agenda**
4. **Correspondence**
 - A. Letter from Curt Oakes, Culinary Instructor, regarding retirement date of June 9, 2018
 - B. Email from North East School District Superintendent regarding new JOC representative Corrie Boyd
 - C. Thank you letter from newly-accepted student
 - D. PACTA email regarding the status of various PA House actions regarding the Technical Education and Career Readiness Bill Package
5. **Business**
 - A. Business Manager Report — Terri Birchard
 - B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
 1. Revenue and Expenditure Reports: March 2018
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report

2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$416,110.75
Invoices Payable: \$133,195.11
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: \$14,980.43
Invoices Payable: \$13,888.25
 - c) Capital Projects Fund Checks and Invoices:
Checks and Wire Transfers: \$8,240.00
Invoices Payable: None
 - d) Student Activity Fund
Checks and Wire Transfers: \$38.00
Invoices Payable: \$957.22
3. VISA Procurement Card Payment: March: \$21,010.91
4. Treasurer's Report - March 2018
5. Budget Transfers – See attached worksheet
- 6. Human and Quality Resources**
 - A. Coordinator of Human and Quality Resources Report — Natalie Fatica
 - B. Motion to accept the retirement request of Curt Oakes effective June 9, 2018
 - C. Motion to hire John Peterson as seasonal help at the rate of \$8.50 per hour beginning on or after May 1, 2018
- 7. Operations**
 - A. Administrative Reports
 1. Superintendent Report —Ken Berlin, Wattsburg Area School District – no meeting
 2. Director Report — Joe Tarasovitch, Interim Director
 - a. Press Release regarding ECTS
 - b. YouTube video of Labor Secretary Oleksiak at ECTS
 - c. Update from HHS DR Architects
 3. Solicitor Report — Timothy or Christopher Sennett
 4. Principal Report —Dale Lewis
 5. Facilities Report — Del VonVolkenburg
 - a. Lab Safety Walk-through Inspection Report
 6. Technology Report — Jeff Smith

7. [Instructional Support Services Report](#) — Sandra Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 1. [Ratification of SkillsUSA Conference; Hershey, PA; April 17 – 20, 2018](#)
 - a. [Photos of SkillsUSA Conference and Medalist](#)
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
- E. Other Operations
 1. [Motion to approve the submittal of the final 2018-2019 general fund budget to Pennsylvania Department of Education, as presented and approved by the participating school districts](#)
 2. [Motion to approve the Special Education Transition Center Operating Agreement effective July 1, 2018 through June 30, 2019, as presented](#)
 3. [Motion to enter a sub-contracting agreement with the Erie County and the Erie County Sheriff's Department for a School Resource Officer for a two-year period; beginning in August 2018](#)
 4. [Motion to approve the renewal of the lease agreement with Keystone Community Education Program for classroom space in the Skill Center for carpenter's apprenticeship program classes from May to October 2018](#)
 5. [Motion to approve the budget transfers requested as presented](#)
 6. [Motion to accept the donation of a 2007 Ford Focus \(VIN 1FAHP34N07W115572\) from Mr. Kyle Looser to be utilized in the Auto Technologies Lab](#)
- 8. Other Business**
 - A. Board Action Items
 1. [Food Service Financial Report – March 2018](#) – The Nutrition Group
 2. Update regarding changes in the Food Service Program
 - B. [Motion to terminate participation in the National School Lunch and Breakfast Programs effective July 1, 2018](#)
 - C. [Motion to approve the non-renewal of the Food Service Management Contract with The Nutrition Group effective July 1, 2018](#)
 - D. [Motion to approve the consulting contract with The Nutrition Group effective July 1, 2018 through June 30, 2019](#)
 - E. First Reading of the following policies –
 1. Policy 000 – [Joint Operating Committee Policy/Procedure/Administrative Regulations](#)

2. Policy 001 – Name and Classification
 3. Policy 002 – Authority and Powers
 4. Policy 003 - Functions
 5. Policy 004 – Membership
 6. Policy 005 – Organization
 7. Policy 006 – Meetings
 8. Policy 007 – Policy Manual Access
 9. Policy 008 – Erie County Technical School Organizational Chart – DELETED
 10. Policy 009 – Policy Formulation – DELETED
 11. Policy 011 – Principles for Governance and Leadership
- F. Motion to approve the Articulation Agreement between PMI and the Erie County Technical School for the Programs of Study
- 9. Supplemental Reports & Information**
- A. JOC Member Attendance Report
 - B. Secondary Program Enrollment Report
 - C. Transition Center & Career Alternative Education Enrollment Report
 - D. Disabled Population by District
 - E. Disabled Population by Program
 - F. Business Contacts Report – Elaine Shaffer
 - G. Work Experience Report – Elaine Shaffer
 - H. Admissions Coordinator Report – Lisa Sorenson
 - I. Career Planning Coordinator Report – Remle Moyak
 - J. ECTS Honor Roll Students
 - K. ECTS Students of the Month – March 2018
 - L. **Statement of Financial Interests – paper version - Due by May 1, 2018**
 - M. **Statement of Financial Interests – electronic version – Due by May 1, 2018**
 - N. **Next meeting: Thursday, May 24, 2018**
- 10. Guest and Public Comment – Open to General Matters**
- 11. Adjournment**
- 12. FOUNDATION AGENDA**