



Field Trip Board Approval Form

Instructor: Travis Woodburn

Date of Request: 4/16/2018

Program: Skills USA

Session: AM ☐ PM ☐ Both ☒

Date(s) of Trip: 4/17 - 4/20

Time(s): 8:00am 4/17 → 6:00pm - 4/20

Number of students participating: 4

Destination:

Hershey Lodge

Address: 325 University Dr Hershey, PA 17033

Mode of transportation: School car + Rental Car

List of chaperones (where applicable):

Donna Erdman + Travis Woodburn

Educational Rationale:

Opportunity to showcase technical + leadership skills

Cost to students: \$0 (Attach an itemized description if necessary)

Cost to Program: ±\$4,000

Where applicable please attach itinerary.

Principal's Signature: Joseph Taramore

Date: 4/16/18

Applicant's Signature: SW

Date: 4/16/2018

Board Approval Date: _____

All Erie County Technical School Field Trips Must Adhere to Operating Committee Policy #231

ISO Form #: 2700.03.01

Revision Date: March 3, 2011

This is a controlled document. Hard copies of this form must conform with Forms Index date.

Pennsylvania SkillsUSA Conference
Hershey, Pennsylvania
Tuesday, April 17, 2018-Friday April 20, 2018

Erie County Technical School Competitors
ECTS SkillsUSA Chaperones to States
Mr. Woodburn - 464-8636 & Ms. Erdman - 464-8622
ECTS Principal---Mr. Tarasovitch, 464-8682

- Cost of the trip has been paid for by ECTS SkillsUSA. It comes to more than \$550.00 per person. This pays for the transportation, lodging, conference registration, and some meals. If you change your mind about competing after Friday, April 1, you will be required to reimburse ECTS SkillsUSA for your entire cost. You must be prepared to compete. **This trip is an honor and a privilege.**
- Do not bring valuables or more money than you can afford to lose, just in case it gets misplaced.
- Remember to bring all your needed equipment and supplies for your competition. Review your competition guidelines for the list of supplies that you need to provide. Guidelines can be found at www.skillsusapennsylvania.com under the contest updates tab.
- All SkillsUSA competitors must have up-to-date resumes. Please send a copy to Mr. Woodburn before April 9th so it can be saved to my computer. You must bring a hard copy to the competition also.
- Permission forms should have been signed and returned. You will not be permitted to attend the conference if I do not have the forms by Monday, April 9th.
- You will take the SkillsUSA Knowledge test on March 14-18 (or on a date to be determined) here at ECTS.

Tuesday, April 17, 2018

- Report to **Erie County Technical School**. We will be taking two/three vehicles to Hershey. You should have all equipment and tools for the contest with you! Don't forget all your competition and function attire. This includes pressed shirts and pants, clean work boots, safety glasses, etc. Each student may have one medium sized suitcase. Please pack lightly.
- We will leave around 9:00am.
- We will stop for a light lunch. If time permits, we may drive through the Penn State Campus, the Capitol Building in Harrisburg, and/or Hershey Chocolate World.
- We will stay at the Rodeway Inn and Suites Hershey (Phone 717-533-4533) and have dinner at Fuddruckers.
- Meeting at 9:30pm in lobby area of the hotel.
- Lights out at 11:00pm.

Wednesday, April 18, 2018

- Breakfast will be served at the hotel. We will pack up and then register at the Hershey Conference Center. Some competitions begin Wednesday afternoon. Students must be prepared. Please review the information packet regarding SkillsUSA that has been provided for you.
- ECTS students have received their competition requirements. Please be familiar with the clothing and safety requirements for your contest.
- Study the scope of your contest so you are prepared for competition.
- Nametags must be worn at all times.
- Dinner on Wednesday, April 18 is being provided. **OFFICIAL ATTIRE IS MANDATORY!**
- There will be activities after the opening ceremony. The pool will be available, don't forget your swimsuit!
- 11:00 PM Curfew—Your rooms will be checked, and school advisors and chaperones will be in the hallways of the hotels.
- You have been assigned roommates. This cannot be changed. Please do not ask!
- **We will be checking in to Hershey Lodge, West Chocolate Avenue & University Drive, Hershey PA Main Phone: 717-533-3311 after 3:00 PM.**

Thursday, April 19, 2018

- Wake-up call 6 AM or earlier. The buses depart to competition sites at different times. You cannot miss your bus to the competition. Please be sure you know where your competition is held. Ask Mr. Woodburn if you do not know.
- Breakfast is being provided (at the hotel) beginning at 6:30 AM.
- Skill competitions begin at 9:00 AM
- Name tags must be worn at all times. Cell phones are NOT permitted in contest area.
- Official attire for your competition area is required.
- Lunch will be provided for competitors.
- Dinner will be provided on Thursday from 5:30 until 7:00.
- Recreation activities will be announced.
- 11:00 PM curfew

Friday, April 20, 2018

- Wake up call by 7 AM Breakfast from 7:00 until 8:30 AM
- Hotel check-out by 9:00 AM
- Awards Ceremony—**OFFICIAL ATTIRE IS MANDATORY**
- Depart for home at approx. 12:00 PM
- Stop for lunch at 2:30 PM

- Arrive at ECTS around 7:00 PM

*******ECTS students violating rules/restrictions will not be permitted to compete. Parents of those students will be required to pick-up their student from Hershey, PA. All ECTS student handbook rules will be strictly followed. Students are representing ECTS and will be expected to behave in a responsible and respectful manner.**

Frequently Asked Questions:

What will I do?

Each day will have a well-organized series of competitions, seminars, meetings, and activities that you will be required to attend. Do not expect "free" time.

Can you call home?

No phone charges or additional room charges are to be made from your room. If you do not have a cell phone, you may use Mr. Woodburn's cell phone to make a call home.

Can I get calls?

Most of you have cell phones, but they **cannot be used during competitions** and will be expected to be turned off during competitions, meetings, meals, etc. You may be disqualified from the contest if you have a cell phone with you during the competition!

What do I wear?

At all meetings and meals you are expected to wear official SkillsUSA dress. This information has been supplied to you on a separate sheet.

Can I smoke?

Absolutely not! This is a smoke-free conference. Besides SkillsUSA directives noting that smoking is not permitted, it is also the policy of ECTS that smoking is not permitted.

Is there a curfew?

Yes, a retiring hour of 11:00 will be observed and enforced. Unnecessary noises at any hour shall be avoided in respect to other guests. Males are to be in their assigned male rooms, and females in their assigned room. The only time males and females may be in the same hotel room is when the advisor is present. Students are not permitted outside of their rooms after the curfew!

What about food?

Snacks can get very expensive. Each group may bring one cooler in which to put unopened soda and water. Snacks can be in your carry-on bag. Again, all coolers and bags are subject to search.

Will I take a test?

Most contests require a written and performance test. A SkillsUSA knowledge test will be given in March here at ECTS. Test information has been given to you. You will also need to know the SkillsUSA pledge. Please study ahead of time as well as on