

Maintenance Department Report for September 2016

I. MANAGER ACTIVITIES

A. Accomplishments;

1. Skill Center Multi-zone Work Scheduled
2. Skill center Partial Roof Replacement work on schedule to be completed by 9/23/16
3. Scheduled Load test for the Standby Generator
4. Communicated with the following Contractors/Vendors:

- | | |
|---------------------------|-------------------------|
| - DeSantis Supply Co. | - Fagan Sanitary Supply |
| - EMSI | - McCreary roofing |
| - Tower Engineering | - Rabe |
| - Complete Waste Disposal | - General Exterminating |
| - Rhino-ware | - W.T. Spaeder |
| - Torit | - Bartlett signs |

B. Meetings Attended;

1. Administrative Meetings.
2. School Fire Marshals
3. Friday Debrief – Rhino-ware demo

II. MAINTENANCE

A. Accomplishments & Ongoing Projects;

1. Performed preventive maintenance on selected systems and equipment.
2. Completed routine Maintenance request at our High School and Skill Center
3. Assembled Furniture for several labs and offices
4. Mowing lawn areas

III. CUSTODIAL

A. Accomplishments;

1. Summer Cleaning at High School and the Skill Center Completed
2. Set up for events

IV. SAFETY

A. None