



**Joint Operating Committee
Meeting Agenda**

Thursday, October 27, 2016
8500 Oliver Road, Erie, PA 16509

Work Session

- 1. Camp Kon-O-Kwee Spencer Community Service Project student presentation**
- 2. Erie County Vocational-Technical School Foundation Meeting**

Regular Meeting

6:00 p.m.

3. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Olesnanik, Bucksbee, Lutz, King, DiPlacido, Rodgers, Ring, Fox, Duda

4. Meeting Minutes

- A. [Motion to accept the minutes of the September 22, 2016 meeting as presented](#)

5. Guest and Public Comment — Items Related to the Agenda

6. Correspondence

- A. [Letter re: Northwestern School District JOC representative – Mr. Sam Ring](#)

7. Business

- A. [Business Manager Report](#) — Terri Birchard, Business Manager
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 1. Revenue and Expenditure Reports: September 2016
 - a) [General Fund](#)
 - b) [Food Service Fund](#)
 - c) [Capital Projects Fund](#)
 - d) [Student Activities Report](#)
 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: [\\$557,784.49](#)
Invoices Payable: [\\$119,732.03](#)
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: [\\$8,872.22](#)
Invoices Payable: [\\$12,771.93](#)

- c) Capital Projects Fund Checks and Invoices
 - Checks and Wire Transfers: [\\$24,993.09](#)
 - Invoices Payable: [\\$892.60](#)
- d) Student Activity Fund Checks:
 - Checks and Wire Transfers: none
 - Invoices Payable: none
- 3. VISA Procurement Card Payment: [September - \\$46,751.03](#)
- 4. Treasurer's Report - [September](#)

8. Human and Quality Resources

- A. [Coordinator of Human and Quality Resources Report](#) — Natalie Fatica
- B. [Motion to employ Tim Mello at the rate of \\$25.00 per hour as a RCTC instructor](#)

9. Operations

- A. Administrative Reports
 - 1. [Superintendent Report](#) — Dr. Sandra Myers, Union City Area School District
 - 2. [Director Report](#) — Aldo Jackson
 - 3. Solicitor Report — Tim Sennett
 - 4. [Principal Report](#) — Joe Tarasovitch
 - 5. [Facilities Report](#) — Del VonVolkenburg
 - 6. [Technology Report](#) — Jeff Smith
 - 7. [Instructional Support Services Report](#) — Sandy Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531)
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 - 1. Field trip request – [SkillsUSA; District 10 Leadership Conference; Ambassador Conference Center; December 1, 2016](#)
 - 2. Field trip request – [SkillsUSA; New Castle School of Trades – D10 SkillsUSA competition; January 13, 2017](#)
 - 3. Fund raising request – [NTHS; additional 2016-2017 fund raising projects](#)
- D. Ratification of Field Trips since last meeting
 - 1. Field trip request – [Drafting & Design; Architectural Scavenger Hunt; October 26, 2016](#)
- E. Facility Use Requests — Profit Making Organizations (Policy 707) - none

F. Other Operations

1. Motion to approve the Food Service Management Company contract proposal submitted by The Nutrition Group with an effective date of November 1, 2016 for the July 1, 2016 to June 30, 2017 school year
2. Motion to approve the purchase of a Ricoh MPC8002SP copier for the high school office from Schwab Company through U.S. Communities contract pricing for \$19,349
3. Motion to approve the amendment of the Erie County Technical School 403(b) plan agreement to allow for participant loans and hardship withdrawals from the plan effective November 1, 2016
4. Motion to approve a Personal Finance and Business Mathematics course, beginning with the 2017-2018 school year, to be taken by all students during the second and third years

8. Other Business

A. Board Action Items –

- a) Food Service Participation – no report

9. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. AFT Report – Joe Salorino
- C. Secondary Program Enrollment Report
- D. Transition Center & Career Alternative Education Enrollment Report
- E. Disabled Population by District
- F. Disabled Population by Program
- G. Business Partnership Coordinator Report – Elaine Shaffer
- H. Admissions Coordinator Report – Lisa Sorensen
- I. Career Planning Coordinator Report – Remle Moyak
- J. Work Experience Report—Elaine Shaffer
- K. OAC Attendance – October 2016
- L. SRI ISO Surveillance Audit Report
- M. **Next meeting: TUESDAY, December 20, 2016**

10. Guest and Public Comment — Open to General Matters

11. Executive Session

12. Adjournment

13. Foundation agenda