
**Erie County Technical School
Director's Report
October 2016**

Teacher Success Plans

The faculty and administration have completed our inaugural round of Teacher Success Plan conferences. Over a two-day period, each professional unit member met with either the principal or director to review things the faculty members were eager to do this year, challenges they faced, supports they thought they would need, and targets they were shooting for this year. In addition, the administrators asked staff members to 'describe' what a successful year would look like.

Overall, the discussions were beneficial and productive – issues were resolved, connections made, and direction established. Strategic, start-of-the-year conferences are unusual in education. This process also plays a part in our efforts to be more cognizant of risks and opportunities on campus, as well as, build the communication amongst all parties. We will revisit the plans near the end of the year to see if 'we' were successful.

Erie Times News Erie's Choice Award 2016

We are pleased to report the Erie County Technical School has been recognized as Erie's Choice for Career and Technical School for 2016. This is the fifth year in the past six that ECTS has been the recipient of the award. Kudos to our faculty and staff for the work they do with our high school and adult students.

Supplemental Equipment Grant

We received notification from PDE our grant application was approved. However, the amount of the grant remains unknown until the Department calculates each school's award. The administration has submitted a grant application for two pieces of equipment. The first is a virtual paint sprayer for Auto Body Repair. The projected cost for the SimSpray Training Bay is \$27,400. We also included in our request funding for a Hunter Hawkeye Alignment System for Automotive Technologies. The cost to acquire this equipment is \$29,779. Last year we received \$36,183.17 from the supplemental equipment grant.

RCTC

Term I classes ended the week of October 21. Term II registration ends at the same time and classes will start again October 31. We have 30 classes on the schedule. Enrollment in the CDL classes are also up this fall. At this time, PA Pride is operating three trucks, or serving about 12 students.

Other Action Items this October

Other items the director has been working on in July and August include:

1. Served as the faculty member for the Health Assistant Occupational Advisory Committee meeting held on October 10. Substitute teacher Nicole Lawson also assisted.
2. Worked with human resources to develop a salary schedule.

3. Conducting pre-observation conferences, observations, and post-observation conferences with faculty and other professional staff members.
4. Attended various meetings related to our ISO 9001:2015 transition audit.

Director's Travel and Meetings—October 2016

The director's recent and scheduled meetings include:

- ❖ *Career Street Advisory Board*; ECTS; September 8; quarterly meeting
- ❖ *Emerge 2040*; Booker T. Washington Center; September 15; monthly meeting
- ❖ *Professional Unit Negotiations*; ECTS; September 19
- ❖ *WDB Youth and Sector Strategies & Career Pathways Committee Meeting*; Meadville; September 22; to discuss career pathways
- ❖ *WDB Monitoring and Evaluation Committee Meeting*; Meadville; September 28; quarterly meeting of workforce development board subcommittee
- ❖ *Local Advisory Committee Meeting*; ECTS; September 30; first meeting of business leaders from across the community to advise ECTS
- ❖ *Manufacturing Day*; Bayfront Convention Center, October 5, tour trade show and attend student recognition ceremony
- ❖ *Professional Advisory Council*; ECTS; October 7; meeting with participating superintendents
- ❖ *College & Career Pathways Meeting*; ECTS; October 7; with various school district administrators as we begin to develop a pathways model for Erie County under the stewardship of Erie Together
- ❖ *Occupational Advisory Committee Meetings*; ECTS; October 10; luncheon meeting with over 100 business representatives, assisted with Health Assistant program meeting
- ❖ *Erie Regional Manufacturing Partnership General Membership Meeting*; MBA; October 11; updates on various activities of the partnership
- ❖ *Erie Refocused*; Jefferson Educational Society; October 12; presentation on the City of Erie's comprehensive plan
- ❖ *National Technical Honor Society Induction Ceremony*; ECTS; October 12
- ❖ *Workforce Investment Board*; Meadville; October 14; monthly board meeting
- ❖ *Emerge 2040*; Intermodal Center; October 20; monthly meeting
- ❖ *PACTA PIL Budgeting*; Monroeville; October 26; professional development on school budgeting
- ❖ *Joint Operating Committee Meeting*; ECTS; October 27; monthly meeting