
Human and Quality Resources Report

October 2016

ISO.

The ISO surveillance audit was completed on October 5th and 6th a brand new auditor, Dick Edgington, who had never been to Erie County Technical School was lead auditor. The audit was a transition renewal audit and included three and a half man days. The lead auditor shared with the Erie County Technical School staff that he came to the audit with a preconceived negative perception. In the end, he stated that was very impressed with our system in place and all of the data that is collected and what is done with it. There were no non-conformances but an opportunity for improvement was noted, risk analysis should be more prominent school wide.

STAFFING.

Professional

Currently there is a substitute in Health Assistant as that instructor is out. The substitute is an RN through Kelly Services. The Instructor is expected to return on November 30, 2016. In addition, the Auto Body instructor will be out for an undetermined amount of time. Many avenues are being explored to fill that position and it is hoped that minimal disruption will occur for the students.

PIMS.

PIMS is in process. The manual process will be conducted again this year. ECTS IT and ECCA are working to allow data to flow to Infinite Campus so eventually the process will no longer be manual.

MENTOR SYSTEM REVISION.

Currently, there are four new instructors participating in the mentor program. Meetings are held weekly with the new instructors, their mentors, Joe Tarasovitch and Natalie Fatica. The process is being looked at for some revisions. A steering committee has been formed to develop a revised plan.

NEGOTIATIONS.

Negotiations with the professional unit continue and the next meeting is scheduled in November.