



**Joint Operating Committee
Meeting Agenda
Thursday, May 25, 2017
8500 Oliver Road, Erie, PA 16509**

**Work Session
6:00 p.m.**

- 1. Foundation Meeting**
- 2. Policy No. 823, Naloxone**

Regular Meeting

- 1. Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Foyle, Ogden, Olesnanik, Bucksbee, Lutz, King, DiPlacido, Fynan, Ring, Fox, Duda
- 2. Meeting Minutes**

Motion to accept the meeting minutes of April 27, 2017 as presented
- 3. Guest and Public Comment – Items Related to the Agenda**
- 4. Correspondence**
 - A. Letter from Lori Yochim, Administrative and Accounting Assistant (S-2), requesting unpaid disability leave of absence
- 5. Business**
 - A. Business Manager Report — Terri Birchard
 - B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
 1. Revenue and Expenditure Reports: April 2017
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report
 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$338,648.59
Invoices Payable: \$113,500.80
Food Service Fund Checks and Invoices:
Checks and Wire Transfers: \$14,533.95

- Invoices Payable: \$10,538.50
- Capital Projects Fund Checks and Invoices: none
- Invoices Payable: none
- b) Student Activity Fund Checks and Invoices: \$2,683.96
- Invoices Payable: \$1,295.73
- 3. VISA Procurement Card Payment: April: \$32,418.04
- 4. Treasurer's Report – April 2017
- C. Motion to approve the following annual resolutions:
 - 1. Approval of PNC Bank, PSDLAF/PNC, and ERIEBank as depositories of school funds for 2017-2018
 - 2. Motion to designate The Erie Times News as newspaper of general circulation for 2017-2018
 - 3. Motion to purchase public official bonds for the Secretary and Treasurer for the 2017-2018 school year in the amount of \$500,000 each
- D. Motion to nominate and then elect a Treasurer for a one year term beginning July 1, 2017
- E. Call for nominations and election of Treasurer
- F. Motion to close nominations for Treasurer
- G. Vote on nominations for Treasurer

Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. Motion to hire John Peterson, Jacob Tarasovitch, Jared Keys, Henry Chiapa, Jacob Steger, and Jeff Larrison as seasonal help at the rate of \$8.00 per hour beginning on or after May 1, 2017
- C. Motion to approve the Uncompensated Disability Leave of Absence for Lori Yochim beginning May 24th, 2017 for an undetermined amount of time not to exceed two years taking into account the sick, personal, and FMLA already exhausted

Operations

- A. Administrative Reports
 - 1. Superintendent Report —Sandra Myers, Union City Area School District – no meeting, no report
 - 2. Director Report — Aldo Jackson
 - 3. Solicitor Report — Timothy Sennett
 - 4. Principal Report — Joe Tarasovitch

5. [Facilities Report](#) — Del VonVolkenburg
6. [Technology Report](#) — Jeff Smith
7. [Instructional Support Services Report](#) — Sandy Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) –
 1. Ratification of Trip Requests and Fundraisers prior to JOC Session - None
 2. Approval of Upcoming Field Trips
 - a) Field Trip Request – [Facilities Management Technologies; June 2, 2017; Steamfitters’ Training Facility; Harmony, PA](#)
 3. Fundraising Request – None
 4. Community Service - None
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
- E. Other Operations
 1. [Motion to approve the renewal and execution of the Pennsylvania Department of Transportation Safety Inspector Certification and Recertification Training Program Performance Agreement](#)
 2. [Motion to approve the renewal and execution of the Pennsylvania Department of Transportation Emissions Inspector Certification \(EIC\) and Emissions Inspector Recertification \(EIR\) Training Program Performance Agreement](#)
 3. [Motion to approve the renewal of the Food Service Management Contract with The Nutrition Group from July 1, 2017 through June 30, 2018](#)
 4. [Motion to approve the revised Special Education Transition Center Operating Agreement effective July 1, 2017 through June 30, 2018, as presented](#)
 5. Second Reading – [Policy No. 823, Naloxone](#)
 6. [Motion to approve payment to the instructors as listed at the current curriculum development rate of \\$35 per hour up to a maximum of 12 hours](#)
- 7. Other Business**
 - A. Board Action Items
 1. [Food Service Participation Report – April 2017](#) – The Nutrition Group
 2. [Board Action Items Log](#)
 - B. [Motion to adopt Policy No. 823, Naloxone](#)
- 8. Supplemental Reports & Information**

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- A. JOC Member Attendance Report
 - B. AFT Report – Joe Salorino
 - C. Secondary Program Enrollment Report
 - D. Transition Center & Career Alternative Education Enrollment Report
 - E. Disabled Population by District
 - F. Disabled Population by Program
 - G. Business Contacts Report – Elaine Shaffer
 - H. Work Experience Report – Elaine Shaffer
 - I. Admissions Coordinator Report – Lisa Sorenson
 - J. Career Planning Coordinator Report – Remle Moyak
 - K. Students of the Month_ – April 2017
 - L. Renovation Cost Estimates - Revised
 - M. **Senior Recognition Night; Wednesday, May 31st; 7:00 p.m. at McDowell Intermediate**
 - N. Next meeting: **Thursday, June 22 2017 at 6:00 p.m.**
- 9. Guest and Public Comment – Open to General Matters**
- 10. Adjournment**
- 11. Foundation Agenda**