



**Joint Operating Committee  
Meeting Agenda**  
Thursday, March 23, 2017  
8500 Oliver Road, Erie, PA 16509

**Work Session**  
**6:00 p.m.**

1. [Foundation Meeting](#)
2. [Administrative Procedure 126 – Enrollment Review](#)

**Regular Meeting**

**1. Call to Order**

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Olesnanik, Bucksbee, Lutz, King, DiPlacido, Fynan, Ring, Fox, Duda

**2. Meeting Minutes**

[Motion to accept the meeting minutes of February 23, 2017 as presented](#)

**3. Guest and Public Comment – Items Related to the Agenda**

**4. Correspondence**

**5. Business**

- A. [Business Manager Report](#) — Terri Birchard
- B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
  1. Revenue and Expenditure Reports: February 2017
    - a) [General Fund](#)
    - b) [Food Service Fund](#)
    - c) [Capital Projects Fund](#)
    - d) [Student Activities Report](#)
  2. Checks and Invoices
    - a) General Fund Checks, Wire Transfers and Invoices:  
Checks and Wire Transfers: [\\$221,014.84](#)  
Invoices Payable: [\\$91,930.12](#)
    - b) Food Service Fund Checks and Invoices:  
Checks and Wire Transfers: [\\$10,173.27](#)  
Invoices Payable: [\\$11,518.44](#)
    - c) Capital Projects Fund Checks and Invoices: none  
Invoices Payable: none

- d) Student Activity Fund Checks and Invoices: **\$90.00**  
Invoices Payable: none
- 3. VISA Procurement Card Payment: February: **\$29,937.57**
- 4. Treasurer's Report – **February 2017**
- 5. Budget Transfers – none

### Human and Quality Resources

- A. **Coordinator of Human and Quality Resources Report** — Natalie Fatica
- B. **Motion to employ John Kosaniak and Emily Schultz at the rate of \$25.00 per hour as RCTC instructors**

### 6. Operations

- A. Administrative Reports
  - 1. **Superintendent Report** —Sandra Myers, Union City School District
  - 2. **Director Report** — Aldo Jackson
  - 3. Solicitor Report — Timothy Sennett
  - 4. **Principal Report** — Joe Tarasovitch
  - 5. **Facilities Report** — Del VonVolkenburg
  - 6. **Technology Report** — Jeff Smith
  - 7. **Instructional Support Services Report** — Sandy Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) –
  - 1. Ratification of Trip Requests and Fundraisers prior to JOC Session - None
  - 2. Approval of Upcoming Field Trips - None
  - 3. Fundraising Request – None
  - 4. Community Service
    - a) **Computer Programming; Special Olympics Basketball Tournament; April 8, 2017**
- D. Facility Use Requests — Profit Making Organizations (Policy 707) – None
- E. **Motion to approve the 2017-2018 Erie County Technical School calendar**
- F. Other Operations

### 7. Other Business

- A. Board Action Items
  - 1. Food Service Participation Report – **February 2017**

**8. Supplemental Reports & Information**

- A. JOC Member Attendance Report
- B. AFT Report – Joe Salorino
- C. Secondary Program Enrollment Report
- D. Transition Center & Career Alternative Education Enrollment Report
- E. Disabled Population by District
- F. Disabled Population by Program
- G. Business Contacts Report – Elaine Shaffer
- H. Work Experience Report – Elaine Shaffer
- I. Admissions Coordinator Report – Lisa Sorenson
- J. Career Planning Coordinator Report – Remle Moyak
- K. OAC Attendance
- L. Students of the Month – February 2017
- M. Administrative Procedure 126 – Enrollment Review
- N. Statement of Financial Interests - Due by May 1, 2017
- O. Statement of Financial Interests – electronic version – Due by May 1, 2017
- P. Next meeting: **Thursday, April 27, 2017 at 6:30 p.m.**

**9. Guest and Public Comment – Open to General Matters**

**10. Adjournment**

**11. Foundation Agenda**