

Career Planning Coordinator Board Report

March 2017

Ready To

Ready for College

- February 22nd – 24th - Information about Students Occupationally and Academically Ready (SOAR) and Articulation Agreements was presented to graduating seniors. These agreements give our students the opportunity to earn college credit for the work they complete at ECTS.
- Information about scholarships and summer enrichment activities continues to be provided to students on an on-going basis.
- Workshops to assist with SAT / ACT Registration, College Exploration and Scholarship Searching continue to be conducted, focusing on college bound juniors.

Ready to Work

- Lessons on cover letters, resumes, thank you letters and reference pages continue to be taught in the classroom. Students can also schedule individual time to work creating and revising these documents.
- Templates for resumes / cover letters / reference pages and thank you letters have been developed and disseminated to instructors and students.

WIN

- Our students continue to on their Career Readiness Assessments in the WIN Career Readiness System. I continue to work with students and staff to familiarize them with software and its applications. I regularly work in the classroom with students utilizing this system.
- Currently, 96% (741 of 769) of ECTS students are actively working toward completion of their Career Readiness Certificates. To date, 377 students have earned a Bronze, Silver or Gold certificate. The goal is for students earn their gold certificate prior to graduation.

NOCTI & NIMS

- Plans are in motion for a NOCTI Prep Rally
- Preparation is underway for NOCTI testing in April. Online testing will take place on April 5th; performance testing will take place on April 6th. April 7th will be used as a make-up test day for the written exam.

Student Recognition

- Each month, the Career Planning Coordinator accepts nominations from the faculty for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony.
- William Ghufulpo, CMP, McDowell High School was selected as the recipient for the February ceremony. Roach Hewitt, William’s instructor and Travis Woodburn, Professional Skills Instructor attended the ceremony on February 27th.
- The next ceremony is March 27, 2017

ROVA

- Each year local rotary clubs (Erie, Wesleyville, Edinboro and Presque Isle) contact us and offer to sponsor a few of our students to attend the ROVA Leadership Conference at the McKeever Environmental Learning Center in Sandy Lake, PA. This year we sent 7 students and 2 chaperones to attend.

Chaperone: Michael Miller – Computer Networking Instructor

Chaperone: Travis Woodburn – Professional Skills Instructor

Aubree Victor – 11th - FMT – Girard

Lane Fellows – 11th – DDE - Northwestern

Ben Thomson – 11th – CNT – North East

Tess McAndrew – 11th – HEA - McDowell

Racheal Hahn– 10th – ECE – General McLane

Josh Larson – 10th – MTF – General McLane

Spencer Larson – 10th - MTF - General McLane

Ethics Symposium

- The Erie Rotary club hosted their annual Ethics Symposium on March 7, 2017 at Mercyhurst University. Sandy Carr and I took a group of 12 juniors to participate in the day-long event. Students attending the event are eligible to apply for a scholarship offered through the Erie Rotary Club. The following students attended the Symposium:

Dana	Pierce	ADS	GM
Dan	Barber	AUR	Wattsburg
Ben	Thomson	CNT	NE
Skyler	Sanders	CMP	NE
McKenna	Winiarczyk	CUA	HBK
Elizabeth	DiBacco	DDE	FRV
Shania	Fullerton	ECE	GM
Logan	Mitchell	ELC	NW
Aubree	Victor	FMT	GRD
Jeff	Leretsis	GRA	GM
Aubrey	Balzer	HEA	Wattsburg
Kasey	Seymour	MTF	NE