

Career Planning Coordinator (CPC) Board Report

June 2017

Guidance and Advisement (GAA) Ready-To Series

Ready for College

- Preparation for this Fall's Advanced Training Day continues.
- Information about scholarships and summer enrichment activities continues to be provided to instructors/students on an on-going basis.

Ready to Work

- This year instructors from 4 labs (auto tech, early childhood, drafting & design and electronics) were asked to pilot content from the Ready to Work series. Instructors provided course content focusing on career acquisition documents and job skills. Both the professional skills instructor and CPC pushed in to the labs to assist with the delivery.
- The GAA development committee and piloting instructors are working to revise the course content and will utilize the new format during the 2017-2018 school year with the level 2 and level 3 students.

WIN

- Our students continue to on their Career Readiness Assessments in the WIN Career Readiness System. I continue to work with students and staff to familiarize them with software and its applications. I regularly work in the classroom with students utilizing this system.
- Currently, 94% (737 of 781 students) of ECTS students are actively working toward completion of their Career Readiness Certificates. To date, 57% (447 students) have earned a Bronze, Silver or Gold Certificate. The goal is for students earn their Gold Certificate prior to graduation.
- I also began working with the Soft Skills module in the WIN system with our students in Q4. Currently, 27% (208 of 781) of our students are working on Soft Skills with 10% (73 students) earning their certificate.

Student Recognition

- At the end of the school year, the Kiwanis recognizes a "Student of the Year". The prerequisite for this award is "an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship." Taylor Glover was selected for this award and she received a book scholarship which was presented at the ECTS awards ceremony.