



**Joint Operating Committee
Meeting Agenda
Thursday, January 26, 2017
8500 Oliver Road, Erie, PA 16509**

**JANUARY IS BOARD APPRECIATION MONTH
THANK YOU FOR YOUR DEDICATED SERVICE THROUGHOUT THE YEAR!**

**Work Session
6:00 p.m.**

1. **Drafting and Design Architectural Student Presentations** – 6:00 p.m. – 6:20 p.m.
2. **Policy Review**
 - A. Policy 823, **Naloxone**
 - B. Policy 210.1, **Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors**
 - C. Policy 210, **Medications**
 - D. Policy No 808.1, **Meal Charge Policy**
3. **Foundation Meeting**
4. **2017-2018 Budget Presentation** – Aldo Jackson

Regular Meeting

1. **Call to Order**
 - A. Moment of Reflection
 - B. Pledge of Allegiance
 - C. Roll Call
Foyle, Ogden, Olesnanik, Bucksbee, Lutz, King, DiPlacido, Rodgers, Ring, Fox, Duda
2. **Meeting Minutes**
 - A. **Motion to accept the minutes of the December 20, 2016 meeting as presented**
3. **Guest and Public Comment – Items Related to the Agenda**
4. **Correspondence**
 - A. **Letter of intent to retire during 2017-2018 from Rosanne Gangemi, instructional aide**
5. **Business**
 - A. **Business Manager Report** — Terri Birchard
 - B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
 1. Revenue and Expenditure Reports: December 2016

- a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report
2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$430,271.31
Invoices Payable: \$184,530.85
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: \$12,537.49
Invoices Payable: \$9,808.68
 - c) Capital Projects Fund Checks and Invoices:
Checks and Wire Transfers: None
Invoices Payable: \$13,540.30
 - d) Student Activity Fund
Checks and Invoices: \$2,257.65
Invoices Payable: None
 3. VISA Procurement Card Payment: December: \$31,724.87
 4. Treasurer's Report - December 2016
 5. Budget Transfers – None

Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. Motion to employ Corey Long, James Kusluch, Jordan Parraway, and Brian Heinrich at the rate of \$25.00 per hour as a RCTC instructors
- C. Motion to increase Robert Eggleston's salary to Column "E" step 10 at the rate of \$47,449 effective the second semester of 2016-2017

6. Operations

- A. Administrative Reports
 1. Superintendent Report — Sandra Myers, Union City School District
 2. Director Report — Aldo Jackson
 3. Solicitor Report — Timothy Sennett
 4. Principal Report — Joe Tarasovitch
 5. Facilities Report — Del VonVolkenburg
 6. Technology Report — Jeff Smith
 7. Instructional Support Services Report — Sandra Carr and Pat Holland

- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 - 1. Field Trip Request – [Auto Technologies and Auto Body Repair; 2017 Auto Show; Bayfront Convention Center; February 3, 2017](#)
 - 2. Field Trip Request – [Career Planning; Ethics Symposium; Mercyhurst University; March 7, 2017](#)
 - 3. Fund Raising Request – [SkillsUSA - Addition of an on-line fundraiser and hair dying fundraiser to the previously approved 2016-2017 fund raising request](#)
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 - 1. First Reading – [Policy No. 823, Naloxone](#)
 - 2. First Reading - [Policy No. 210.1, Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors](#)
 - 3. First Reading - [Policy No. 210, Medications](#)
 - 4. First Reading - [Policy No. 808.1, Meal Charge Policy](#)

7. Other Business

- A. Board Action Items
 - 1. Food Service Financial Report – [December 2016](#) – The Nutrition Group
- B. Motion to waive the second reading and adopt Policy No. 823, Naloxone
- C. Motion to waive the second reading and adopt Policy No. 210.1, Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- D. Motion to waive the second reading and adopt Policy No. 210, Medications
- E. Motion to waive the second reading and adopt Policy No. 808.1, Meal Charge Policy

8. Supplemental Reports & Information

- A. [JOC Member Attendance Report](#)
- B. [AFT Report](#) – Joe Salorino
- C. [Secondary Program Enrollment Report](#)
- D. [Transition Center & Career Alternative Education Enrollment Report](#)
- E. [Disabled Population by District](#)
- F. [Disabled Population by Program](#)
- G. [Business Contacts Report](#) – Elaine Shaffer

- H. [Work Experience Report](#) – Elaine Shaffer
 - I. [Admissions Coordinator Report](#) – Lisa Sorenson
 - J. [Career Planning Coordinator Report](#) – Remle Moyak
 - K. [2016 SkillsUSA District Report](#) – Travis Woodburn
 - L. Student of the Month – [December 2016](#)
 - M. Statement of Financial Interests - Due by May 1, 2017
 - N. [Statement of Financial Interests](#) – electronic version – Due by May 1, 2017
 - O. Next meeting: Thursday, February 23, 2017
- 9. Guest and Public Comment – Open to General Matters**
- 10. Adjournment**
- 11. FOUNDATION AGENDA**