
**Erie County Technical School
Director's Report
January 2017**

2017-2018 General Fund Budget

The Director will present the budget proposal to the committee at the January meeting. The 2017-2018 General Fund Budget has total revenue of \$6,449,008 and total expenditures of \$6,449,008, meaning we have a balanced budget without use of the fund balance. The budget proposal does include a request to increase district contributions by 2.1%, or \$82,341. The increase in district contributions covers the addition of the Business & Personal Math program, scheduled to start in 2017-2018. The Professional Advisory Council meeting endorsed the proposal at its December meeting and recommended sending it to the Joint Operating Committee for consideration. The formal motion to approve the budget proposal will occur at the February JOC meeting.

Safety & Security

Members of the administrative team reviewed a second product to support safety and security plans. Several of our participating school districts use the product, NaviGate Prepared. We plan to purchase the product this spring, transfer all plans and documentation to the online system over the summer, and start the 2017-2018 school year with the rollout to the faculty and staff. The system promises to upgrade our safety and security planning in significant ways.

RCTC

Term III classes started the week of January 16. There are 93 students in 23 classes. Gross revenue was \$42,485 and net revenue was \$10,786. There were 11 registrations cancelled in 10 classes. Enrollments are down 52 students from the Term III, 2016.

Other Action Items this January

Other items the director has been working on in January include:

1. Conducted mid-year professional development assessments with temporary professional faculty members.
2. Participated in several Pennsylvania Inspired Leadership programs in the areas of budgeting, personnel, community relations, and staff evaluation.
3. Revised board policies for student health and medication purposes.
4. Worked with IT Department and High School office to refine the recording process for student industry certification and field-based learning experiences.
5. Reviewed a request for proposal, in association with Thomas P. Miller and Associates, to respond to the Workforce Development Board's request for technical training in manufacturing and health care.
6. Participated in a teleconference with workforce development and technical education representatives from Berks County regarding Erie County's efforts in career pathways development and career exploration (Career Street).

Director's Travel and Meetings—January 2017

The director's recent and scheduled meetings include:

- ❖ *Professional Unit Negotiations*; ECTS; January 4
- ❖ *Board Negotiations Team*; January 4; to review current proposals
- ❖ *Professional Advisory Council*; ECTS; January 6; monthly meeting with superintendents
- ❖ *College, Career, and Life Readiness Task Team (Career Pathways)*; ECTS; January 6; 13 school districts working together to develop career pathways
- ❖ *Transition Center Strategic Review*; ECTS; January 6; select superintendents, special education supervisors, and ECTS staff reviewing Transition Center programming
- ❖ *Evaluation Academy*; IU5; January 9; Pennsylvania Inspired Leadership (PIL) training
- ❖ *Erie Regional Manufacturing Partnership General Supporter Meeting*; MBA; January 10
- ❖ *WDB Sector Strategies and Career Pathways Committee*; Teleconference; January 11; Director serves as chair of committee
- ❖ *District 10 SkillsUSA Competitive Events*; New Castle School of Trades; January 13; with Joe Tarasovitch; to observe students in competitive events
- ❖ *Campus Tour*; ECTS; January 18; with Andrew Fynan, new JOC representative for North East School District
- ❖ *Education & Training Consortium Planning Meeting*; United Way; January 18; to plan for first meeting of this group; with Mary Bula
- ❖ *Emerge 2040*; Jefferson Educational Society; January 19; monthly steering committee meeting
- ❖ *Board President Agenda Review*; H & H Machining; January 23; with Andy Foyle
- ❖ *Meet & Discuss*; ECTS; January 24; monthly meeting of Federation officers and administrators
- ❖ *WDB Monitoring and Evaluation Committee Meeting*; Teleconference; January 24; quarterly meeting of workforce development board subcommittee
- ❖ *Professional Unit Negotiations*; ECTS; January 25
- ❖ *Joint Operating Committee Meeting*; ECTS; January 26; monthly committee meeting
- ❖ *Transition Center Strategic Review*; ECTS; January 27; with special education supervisors, and Lesa Scalise to continue reviewing Transition Center services and programming
- ❖ *District 10 SkillsUSA Directors' Meeting*; Grove City; January 30; to debrief District 10 competitive events and discuss other relevant matters