

January 2017
Career Planning Coordinator Board Report
Remle Moyak

Ready To

Ready for College

- Information was presented to approx. 200 graduating seniors about Students Occupationally and Academically Ready (SOAR) and Articulation Agreements. These programs give our students the opportunity to earn college credit for the work they complete at ECTS.
- Amy Sloan from PHEAA presented information about the FAFSA and Smart Borrowing for college-bound seniors on December 6th, 66 students signed-up to attend.
- Scholarship information continues to be provided to students on an on-going basis.
- Workshops on SAT / ACT registration and College Exploration and Scholarship searching will to be conducted throughout the school year, focusing on college bound juniors.

Ready to Work

- Lessons on cover letters, resumes, and reference pages and thank you letters continue to be taught in the classroom. Students can also schedule individual time to work creating and revising these documents.
- Templates for resumes / cover letters / reference pages and thank you letters are being developed and disseminated to instructors and students.
- The Apprenticeship & Training Panel took place on December 14, 2016. 4 representatives attended – Painters, Roofers, Carpenters and IBEW. The event was attended by approx. 140 students.
- Preparation for the Military Panels is almost complete. The event is scheduled for January 25th; all branches of service have been invited to attend. Rep's from 5 branches have committed to attend.

WIN

- Our students continue to on their Career Readiness Assessments in the WIN Career Readiness System. I continue to work with students and staff to familiarize them with software and its applications. I regularly work in the classroom with students.
- Currently, 91% (696 of 769) of ECTS students are actively working toward completion of their Career Readiness Assessments. To date, 348 students have earned a Bronze, Silver or Gold certificate. The goal is for students earn their Gold certificate prior to their graduation.

NOCTI & NIMS

- NOCTI Pilot testing was completed by 4 labs on January 11, 2017. Written testing in Electronics and Metal Fabrication. Both written and performance testing by Culinary Arts and Construction Trades.
- Preparation is underway for NOCTI testing in April. Student study guides, teacher study guide companions, and Instructor prep-packs have been provided to instructors to assist with preparation for the NOCTI assessment in April.
- Online testing will take place on April 5th; performance testing will take place on April 6th. April 7th will be used as a make-up test day for the written exam.

Student Recognition

- Each month, the Career Planning Coordinator accepts nominations from the faculty for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony.
- The next awards ceremony is scheduled for January 23, 2017.

ROVA

- Each year local rotary clubs (Erie, Wesleyville, Edinboro and Presque Isle) contact us and offer to sponsor a few of our students to attend the ROVA Leadership Conference at the McKeever Environmental Learning Center in Sandy Lake, PA. The CPC is in the process of selecting students and working with the rotary clubs on this event.