

February 2017
Career Planning Coordinator Board Report
Remle Moyak

Ready To

Ready for College

- Scholarship information continues to be provided to students on an on-going basis.
- Information about summer enrichment activities continues to be provided to students on an ongoing basis.
- Workshops to assist with SAT / ACT Registration, College Exploration and Scholarship Searching continue to be conducted, focusing on college bound juniors.
- Information will be presented to graduating seniors about Students Occupationally and Academically Ready (SOAR) and Articulation Agreements later this month. These programs give our students the opportunity to earn college credit for the work they complete at ECTS.

Ready to Work

- Lessons on cover letters, resumes, and reference pages and thank you letters continue to be taught in the classroom. Students can also schedule individual time to work creating and revising these documents.
- Templates for resumes / cover letters / reference pages and thank you letters have been developed for disseminated to instructors and students.
- On January 25th all branches of the military participated in the annual Military Panel. Approximately 80 students (and 1 parent) attend the panel. The event was well received and feedback was incredibly positive.

WIN

- Our students continue to on their Career Readiness Assessments in the WIN Career Readiness System. I continue to work with students and staff to familiarize them with software and its applications. I regularly work in the classroom with students utilizing this system.
- Currently, 93% (718 of 767) of ECTS students are actively working toward completion of their Career Readiness Assessments. To date, 366 students have earned a Bronze, Silver or Gold certificate. The goal is for students earn their Gold certificate prior to their graduation.

NOCTI & NIMS

- Preparation is underway for NOCTI testing in April. Student study guides, teacher study guide companions, and Instructor prep-packs have been provided to instructors to assist with preparation for the NOCTI assessment in April.
- Online testing will take place on April 5th; performance testing will take place on April 6th. April 7th will be used as a make-up test day for the written exam.

Student Recognition

- Each month, the Career Planning Coordinator accepts nominations from the faculty for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service,

recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony.

- The next awards ceremony is scheduled for February 27, 2017.

ROVA

- Each year local rotary clubs (Erie, Wesleyville, Edinboro and Presque Isle) contact us and offer to sponsor a few of our students to attend the ROVA Leadership Conference at the McKeever Environmental Learning Center in Sandy Lake, PA. This year we will be sending 7 students and 2 chaperones to attend.

Chaperone: Michael Miller – Computer Networking Instructor

Chaperone: Travis Woodburn – Professional Skills Instructor

Aubree Victor – 11th - FMT – Girard

Lane Fellows – 11th – DDE - Northwestern

Ben Thomson – 11th – CNT – North East

Tess McAndrew – 11th – HEA - McDowell

Racheal Hahn– 10th – ECE – General McLane

Josh Larson – 10th – MTF – General McLane

Spencer Larson – 10th - MTF - General McLane

Ethics Symposium

- The Erie Rotary club is hosting their annual Ethics Symposium on April 21, 2016 at Mercyhurst University. Sandy Carr and I are planning to take a group of 14 juniors to participate in the day-long event. Students attending the event are eligible for a \$2500 scholarship offered through the Erie Rotary Club.

The following students will be representing ECTS at the Symposium:

Dana	Pierce	ADS	GM
Dan	Barber	AUR	Wattsburg
Brandon	McGarvey	AUT	HBK
Ben	Thomson	CNT	NE
Skyler	Sanders	CMP	NE
McKenna	Winiarczyk	CUA	HBK
Elizabeth	DiBacco	DDE	FRV
Shania	Fullerton	ECE	GM
Logan	Mitchell	ELC	NW
Aubree	Victor	FMT	GRD
Kyle	Woinelowicz	FMT	Wattsburg
Jeff	Leretsis	GRA	GM
Aubrey	Balzer	HEA	Wattsburg
Kasey	Seymour	MTF	NE