

Erie County Technical School

Admission Coordinator Board Report

February 2017

All applications have been processed. Instructors spent a working lunch reviewing them. All applicants have been assigned a status of Admitted, Waiting, or Waiting with Concerns depending on the number of spaces available per program and individual circumstances of the applicant. During the last week in February I will meet with each sending school Guidance Counselor to review the status of each applicant. Guidance Counselors will approve the final list and admission letters will be sent on March 1.

The Guidance Counselors have been supplied a list of students that planned to apply when they visited ECTS in November. As they schedule with freshmen for the 2017/18 school year, they will talk with students that showed interest in programs with open spaces. We will continue to admit students on an individual bases until the beginning of May. After that time admissions will close until the new school year begins. At the beginning of the school year we invite interested students to visit programs with open spaces.

With the assistance of the Guidance Counselors, I will meet with students and possibly with parents of students admitted for next year that may have grade, attendance, or behavior issues. The goal of these meetings is to be proactive in helping students turn these areas around to find success at ECTS. Supervisors of Instructional Support will conduct meetings of students with IEPs.

I have been invited to attend 8th grade orientations. I am happy to be present at any of these events. On the applications several students indicated they first became aware of ECTS in 8th grade. These events are an excellent way to connect with parents and inform them of the opportunities available as their child enters high school.

I hope you have enjoyed reviewing the mailings sent to freshmen and applicants. There are no more mailings in the process other than the admission letters. Please look for the cycle to begin again with the summer magnet.

I had the opportunity to attend 6 Colored Hats Training on decision making. This was a very valuable workshop. I thank administration for the opportunity to attend and hope to be able to utilize this practice in my Admissions role.

