

Supervisors of Instructional Support Services Report

December 2016

Sandy Carr and Patrick Holland

Curriculum Development

On December 6 and 7, Chef Wilfred Beriau and Chef Robert Morle, representing the American Culinary Federation Education Foundation, visited ECTS for the recertification site visit. Both Chefs were very complimentary of our Culinary Arts program. No non-compliances were found. Thanks to Chef Curt Oakes, Chef Kelly Sanders, students, ECTS business partners, and ECTS staff for making this a successful evaluation. A special thanks to Jan Kennerknecht for the hard work she put into preparing the documentation for the recertification. The ACFEF will send an official commission letter and certificate after the Commission meeting in January, 2017.

Textbook requests for the 2017-2018 school year have been submitted to the Business Manager.

Instructors have submitted their NOCTI Improvement Plan Calendars. These plans are being reviewed and scored with a rubric to calculate each instructor's performance in this area, using ratings of Distinguished, Proficient, Needs Improvement or Failing. The score will be integrated into the instructor's overall rating for 2016-2017.

The ECTS College Partners document was updated by Pam Pence, Student Services Secretary, to reflect changes to SOAR program state-wide articulation agreements.

Observations

Pat and Sandy have assisted with the formal observations of our instructors. Both have witnessed some outstanding classroom practices.

Literacy... "Thinking in Writing"

Robin Grimes, our Literacy Coach, resigned her position in November. We are truly grateful for Robin's efforts in building and supporting our literacy efforts. Her enthusiasm and love for reading and writing strengthened the skills of both students and staff. Although we will miss her smile and wonderful attitude, we wish Robin the best! She left ECTS and is now working in Cincinnati in an elementary school with students who have English as a second language. One of the many things that we will always be grateful to Robin for is that she helped create writing as an expected trade skill in each of our Career and Technical Programs.

Special Education

Mid-term grade reports of students with disabilities have been sent out to the special education teachers, case managers and guidance counselors. Our instructional aides have played a big part in helping our students be successful in our environment.