

Nov - Dec 2016 Board Report

Career Planning Coordinator

Ready To

Ready for College

- Amy Sloan from PHEAA presented information about the FAFSA and Smart Borrowing for college-bound seniors on December 6th, 70 students were in attendance.
- Scholarship information continues to be provided to students on an on-going basis.
- A workshop on Scholarship Searches and College 101 is being planned for later this month.
- Workshops on SAT / ACT registration and College Exploration are being planned targeting college bound juniors.

Ready to Work

- Lessons on cover letters, resumes and reference pages continue to be offered in the classroom. Students can also schedule individual time to work creating and revising their documents.
- Templates for resumes / cover letters / reference pages and thank you letters are being developed and disseminated to instructors and students.
- Preparation for the Apprenticeship & Training and Military panels has begun. The Apprenticeship & Training Panel is scheduled for December 14, 2016. 5 representatives have committed to attend.
- The Military Panel is being planned for January; all branches of service will be invited to the event.

Career Objectives

- The updated PDE Educational and Occupational Career Objectives forms were completed by students in November.

WIN

- The CPC continues to work in the classrooms with students on WIN implementation. To date 88% of our students (680 of 769) are active in the system and 42% (324 students) have earned a Bronze, Silver, Gold or Platinum Career Readiness Certificate.

NOCTI

- NOCTI pilot testing has begun. 4 labs (culinary arts, metal fabrication, electronics and construction trades) have volunteered to participate in this endeavor. On-line testing started Dec 9th and should conclude by Dec 23rd.
- NOCTI Pilot Performance testing is being planned for January 11th for Culinary Arts and Construction Trades.
- NOCTI Study guides have been disseminated to instructors for distribution to students
- NOCTI post-testing will take place in April. Preparation is underway.

Advanced Training Day

- Advanced Training Day took place on Oct 19, 2016. 40 representatives were in attendance at the event. Feedback from the students, instructors and the representatives was positive.
- Parents were also invited to attend the event and approximately 35 attended and walked through the event with their student(s).

Student Recognition

- Each month, the Career Planning Coordinator accepts nominations from the faculty for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony.
- The following students have been recognized for their achievements
 - o Oct – Morgan Rennie, a senior from Harbor Creek in Electrical Engineering
 - o Nov – Leif Boyd, a senior from McDowell in Computer Programming
- The next awards ceremony is scheduled for December 26, 2016.