

Supervisors of Instructional Support Services Report
August 2016
Sandy Carr and Pat Holland

Curriculum Development

Curriculum – Sandy is becoming familiar with the curriculum process and spent time reviewing the revisions to the curriculum documents. Jan Kennerknecht invited Sandy to observe a DACUM workshop that she facilitated with the Steamfitters Union in July.

Textbooks – New textbooks were ordered and have arrived for Culinary Arts, Metal Fabrication, Electrical Engineering, Graphic Communications, and Art & Design. New workbooks were ordered for Tourism and Hospitality Management.

Articulation Review- We are waiting for the Pennsylvania state-wide articulation agreements to be updated. One of our Precision Machining graduates has taken advantage of the SOAR articulation agreements.

Accreditation- We received confirmation that the NAEYC Academy for Early Childhood Program Accreditation has renewed accreditation for the Tech Tikes Preschool. Thanks to Donna Erdman for her efforts in the program renewal process.

Special Education

Projections- At this time we have approximately 800 total students enrolled at ECTS with approximately 250 who are identified as disabled and have an IEP or Chapter 15, Service Plan. This represents 31% of our student body. Sandy and Pat have obtained these students' records and are making this information available to our instructional staff.

In-Service Training- On Thursday, August 25, 2016 our instructional staff participated in training on our newly updated support plan on how instructors will access supports for students in need. We reviewed the types of supports that our instructional aides can offer to our students and focused on how to schedule instructional aides so that each student receives the direct service he or she may need to be successful. This training was conducted by Dr. Jackson, Sandy Carr and Pat Holland.

Use of Technology- With the help of Jeff Smith and Andy Fair, we were able to get some of the slightly used I-Pads up and loaded with new software. These I-Pads will be used by our instructional aides with the new software called "Appointy" to help provide a means for our instructors to schedule the individual supports needed by our students, especially those students with special needs.

Literacy

2016-2017 Literacy Initiatives- The first quarter ECTS Literacy Initiatives will involve our instructors tapping into our student's background knowledge and experiences and building a foundation of program-specific vocabulary. This summer we sent home a list of fifteen program specific vocabulary words and asked our new students to take a guess of what they think those terms mean and how they might apply to their new chosen field of study. The students were directed to bring their completed sheets to ECTS the first day of class and the instructor will share with them what the follow-up activity will be.