



8500 Oliver Road, Erie, PA 16509

Joint Operating Committee - Meeting Minutes

Thursday, April 27, 2017

Work session - 6:30 p.m.

- An Executive Session regarding contract negotiations was held prior to the work session
- The Erie County Vocational Technical School Foundation Meeting took place during the work session
- The work session ended at 7:27 p.m.

Call to Order

Mr. Foyle, JOC President called the regular meeting to order at 7:28 p.m.

Moment of Reflection and Pledge of Allegiance

Roll Call

Terri Birchard, Board Secretary, called the roll:

<u>Committee members:</u>	<u>District:</u>	<u>Present</u>	<u>Absent</u>
Andrew Foyle	Fairview	X	
John Ogden	Fort LeBoeuf	X	
Dennis Olesnanik	Girard	X	
James Bucksbee	General McLane	X	
Bill Lutz	Harbor Creek	X	
Wade King	Iroquois	X	
John DiPlacido	Millcreek	X	
Andrew Fynan	North East		X
Sam Ring	Northwestern	X	
David Fox	Union City	X	
Eric Duda	Wattsburg		X

<u>Administrators:</u>	<u>Position:</u>	<u>Present</u>	<u>Absent</u>
Sandra Myers	Superintendent of Record	X	
Aldo Jackson	Director	X	
Atty. Christopher Sennett	Solicitor	X	
Joseph Tarasovitch	Principal	X	
Terri Birchard	Business Manager	X	
Natalie Fatica	Human & Quality Resources Coordinator	X	
Del VonVolkenburg	Facilities Manager	X	
Jeff Smith	Technology Manager	X	
Pat Holland	Supervisor of Student Services	X	
Sandy Carr	Supervisor of Student Services	X	

Meeting Minutes

Minutes of March 23, 2017

Motion to accept the minutes of the March 23, 2017 meeting as presented.

Moved for approval by Ogden, with second by Ring
The motion is approved with an all "ayes" voice vote
(Copy is filed with the official minutes)

Guests and Public Comment – Items related to the Agenda

Guests signed in and present: Joseph Salorino, Remle Moyak, David Michalak, Mark Cyphert, James Johnson, Rob Suprynowica, Mariea Sargent, Elaine Shaffer, Travis Woodburn, Sam Steever, Kelly Sanders, Donna Erdman, Mike Miller, Kayla Noonan, Lisa Sorenson

Marty Burnham, ECTS Electronics instructor, took the opportunity to address the Joint Operating Committee. Mr. Burnham expressed that a resolution to the current contract negotiations should be sought as soon as possible.

Correspondence - none

Business

Report - Business Manager – Terri Birchard
(Copy filed with the official minutes)

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices, as presented:

- Revenue and Expenditure Reports: March 2017
 - General Fund
 - Food Service Fund
 - Capital Reserve Fund
 - Student Activities Report
- Checks and Invoices:
 - General Fund Checks and Wire Transfers: \$394,817.30
 - Invoices Payable: \$201,177.64
 - Food Service Fund Checks and Wire Transfers - \$11,518.44
 - Invoices Payable: \$14,533.95
 - Capital Projects Fund Checks and Invoices: - none
 - Invoices Payable: none
 - Student Activity Fund Checks and invoices: - \$3,031.60
 - Invoices Payable: none
- VISA procurement card payment – March :\$28,945.84
- Treasurer’s Report: March 2017
- Budget Transfers – See attached worksheet

All business reports moved for approval by Olesnanik with a second by Ogden
The motion is approved with an all "ayes" voice vote
(Copy of each item is filed with the official minutes)

Human and Quality Resources

Report—Coordinator of Human and Quality Resources – Natalie Fatica
(Copy filed with the official minutes)

Seasonal Help – Alicea

Motion to hire Kevlyn Alicea as seasonal help at the rate of \$8.00 per hour beginning on or after May 1, 2017

Moved for approval by DiPlacido, with a second by Lutz
The motion is approved with an all “ayes” voice vote

Operations

Administrative Reports

- Superintendent Report– Sandra Myers, Union City School District
- Director Report — Aldo Jackson
- Solicitor Report – Christopher Sennett
- High School Principal Report — Joe Tarasovitch
- Facilities Report — Del VonVolkenburg
- Technology Report — Jeff Smith
- Instructional Support Services Reports - Sandy Carr and Pat Holland
(Copy of each printed report is filed with the official minutes)

Staff Travel >400 miles (Polices: 331,431,531)-None

Student Field Trips and Fundraising, (Policy 121, 229, 230)

Ratification of field trips and fund raisers occurring prior to the meeting - none

Approval of upcoming field trips and fundraising requests – none

Fundraising requests - none

Community service request - none

Facility Use Requests – Profit Making Organizations (Policy 707)

Microtek Training Class – Eagle’s Nest

Motion to approve the request by Microtek to host a training class in the Eagle’s Nest on September 14th and November 16th, 2017

Moved for approval by Lutz, with a second by King
The motion is approved with an all “ayes” voice vote

Other Operations

2017-2018 Food Service Pricing

Motion to set Food Service prices as follows for 2017-2018, effective August 29, 2017:

• Student breakfast-paid	\$1.40	No Change
• Student breakfast-reduced	\$0.30	No Change
• Student lunch-paid	\$2.40	No Change
• Student lunch-reduced	\$0.40	No Change
• Adult Breakfast	\$2.50	No Change
• Adult lunch	\$4.00	No Change

Moved for approval by Ring, with a second by Lutz
The motion is approved with an all “ayes” voice vote

2017-2018 Regional Skill Center Lease Agreement

Motion to approve the renewal of the lease agreement for a portion of the Regional Skill Center with Northwest Tri-County Intermediate Unit effective July 1, 2017 through June 30, 2018 for \$15,339, as presented

Moved for approval by Ogden, with a second by Lutz
The motion is approved with an all “ayes” voice vote

2017-2018 Transition Center Operating Agreement

Motion to approve the Special Education Transition Center Operating Agreement effective July 1, 2017 through June 30, 2018, as presented

Moved for approval by DiPlacido, with a second by Ogden
The motion is approved with an all “ayes” voice vote

Submission of 2017-2018 General Fund Budget

Motion to approve the submittal of the final 2017-2018 general fund budget to Pennsylvania Department of Education, as presented and approved by the participating school districts

Moved for approval by Fox, with a second by Ring
The motion is approved with an all “ayes” voice vote

Donation of 2000 GMC ¾ ton plow truck from Union City Area School District

Motion to accept the donation of a 2000 GMC ¾ ton plow truck from the Union City Area School District to be utilized in the Automotive Technologies program

Moved for approval by Ring, with a second by Ogden
The motion is approved with an all “ayes” voice vote

Other Business

- Board Action Items – Review of Food Service Financials – March 2017

Supplemental Information

- JOC Member Attendance Report
- Secondary Program Enrollment Report
- Transition Center Enrollment Report & Career Alternative Education Report
- Disabled Population by District
- Disabled Population by Program
- Business Contacts Report
- Work Experience Report
- Admissions Coordinator Report
- Career Planning Coordinator Report
- Students of the Month – March 2017
- 3rd Quarter Honor Roll

(Copy of each supplemental item is filed with the official minutes)

- Next meeting: Thursday, May 25, 2017 at 6:00 p.m.
- Reminder – Statement of Financial Interest are due by May 1, 2017
- Senior Recognition Night; Wednesday, May 31st; 7:00 p.m. at McDowell Intermediate

Guest and Public Comment – Open to General Matters

Mr. Sam Ring, JOC representative from Northwestern School District, thanked ECTS Drafting and Design Arts Instructor Mariae Sargent for the assistance she offered to their district's students. An award was won by their students with Ms. Sargent's help and the district is very appreciative.

Adjournment

Moved by Ogden, with a second by Lutz to adjourn the meeting
Mr. Foyle, Chairperson, adjourned the meeting at 8:03 pm.

Minutes prepared by,

Terri L. Birchard, Secretary
Joint Operating Committee