



**Joint Operating Committee
Meeting Agenda
Thursday, April 27, 2017
8500 Oliver Road, Erie, PA 16509**

EXECUTIVE SESSION – 6:00 p.m. Business Office Conference Room – Contract Negotiations

**Work Session
6:30 p.m.**

1. Foundation Meeting

Regular Meeting

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Olesnanik, Bucksbee, Lutz, King, DiPlacido, Fynan, Ring, Fox, Duda

2. Meeting Minutes

[Motion to accept the meeting minutes of March 23, 2017 as presented](#)

3. Guest and Public Comment – Items Related to the Agenda

4. Correspondence

5. Business

- A. [Business Manager Report](#) — Terri Birchard
- B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
 - 1. Revenue and Expenditure Reports: March 2017
 - a) [General Fund](#)
 - b) [Food Service Fund](#)
 - c) [Capital Projects Fund](#)
 - d) [Student Activities Report](#)
 - 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
 - Checks and Wire Transfers: [\\$394,817.30](#)
 - Invoices Payable: [\\$201,177.64](#)
 - Food Service Fund Checks and Invoices:
 - Checks and Wire Transfers: [\\$11,518.44](#)
 - Invoices Payable: [\\$14,533.95](#)
 - Capital Projects Fund Checks and Invoices: none
 - Invoices Payable: none

- b) Student Activity Fund Checks and Invoices: **\$3,031.60**
Invoices Payable: none
- 3. VISA Procurement Card Payment: **March: \$28,945.84**
- 4. Treasurer's Report – **March 2017**
- 5. Budget Transfers – **See attached worksheet**

Human and Quality Resources

- A. **Coordinator of Human and Quality Resources Report** — Natalie Fatica
- B. **Motion to hire Kevlyn Alicea as seasonal help at the rate of \$8.00 per hour beginning on or after May 1, 2017**

6. Operations

- A. Administrative Reports
 - 1. **Superintendent Report** —Sandra Myers, Union City School District
 - 2. **Director Report** — Aldo Jackson
 - 3. Solicitor Report — Timothy Sennett
 - 4. **Principal Report** — Joe Tarasovitch
 - a) **Chautauqua Amphitheater Student Comments**
 - b) **3rd Quarter Recognition by District**
 - c) **SkillsUSA State Competition photos**
 - 5. **Facilities Report** — Del VonVolkenburg
 - 6. **Technology Report** — Jeff Smith
 - 7. **Instructional Support Services Report** — Sandy Carr and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) –
 - 1. Ratification of Trip Requests and Fundraisers prior to JOC Session - None
 - 2. Approval of Upcoming Field Trips - None
 - 3. Fundraising Request – None
 - 4. Community Service
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
 - 1. **Microtek Training Class; Eagle's Nest; September 14 and November 16, 2017**
- E. Other Operations

1. Motion to set Food Service prices as follows for 2017-2018, effective August 29, 2017:

• Student breakfast-paid	\$1.40	No Change
• Student breakfast-reduced	\$0.30	No Change
• Student lunch-paid	\$2.40	No Change
• Student lunch-reduced	\$0.40	No Change
• Adult Breakfast	\$2.50	No Change
• Adult lunch	\$4.00	No Change
 2. Motion to approve the renewal of the lease agreement for a portion of the Regional Skill Center with Northwest Tri-County Intermediate Unit effective July 1, 2017 through June 30, 2018 for \$15,339, as presented
 3. Motion to approve the Special Education Transition Center Operating Agreement effective July 1, 2017 through June 30, 2018, as presented
 4. Motion to approve the submittal of the final 2017-2018 general fund budget to Pennsylvania Department of Education, as presented and approved by the participating school districts
 5. Motion to accept the donation of a 2000 GMC ¾ ton plow truck from the Union City Area School District to be utilized in the Automotive Technologies program
- 7. Other Business**
- A. Board Action Items
 1. Food Service Participation Report – March 2017
- 8. Supplemental Reports & Information**
- A. JOC Member Attendance Report
 - B. AFT Report – Joe Salorino – None presented
 - C. Secondary Program Enrollment Report
 - D. Transition Center & Career Alternative Education Enrollment Report
 - E. Disabled Population by District
 - F. Disabled Population by Program
 - G. Business Contacts Report – Elaine Shaffer
 - H. Work Experience Report – Elaine Shaffer
 - I. Admissions Coordinator Report – Lisa Sorenson
 - J. Career Planning Coordinator Report – Remle Moyak
 - K. Students of the Month – March 2017

- L. 3rd Quarter Honor Roll
- M. Statement of Financial Interests - Due by May 1, 2017
- N. Statement of Financial Interests – electronic version – Due by May 1, 2017
- O. **Senior Recognition Night; Wednesday, May 31st; 7:00 p.m. at McDowell Intermediate**
- P. Next meeting: **Thursday, May 25, 2017 at 6:00 p.m.**
- 9. **Guest and Public Comment – Open to General Matters**
- 10. **Adjournment**
- 11. **Foundation Agenda**