

September 11, 2015

Terri Birchard
Board Secretary
Erie County Technical School
8500 Oliver Rd.
Erie, PA 16509

Terri,

This letter is to inform you of my intent to retire on January 14, 2016 due to medical reasons.

It has been a pleasure working at ECTS over the last 24 years and I will truly miss the faculty and staff that I have come to accept as part of my family.

Respectfully,

A handwritten signature in cursive script that reads "Stephanie Holmes".

Stephanie Holmes