

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: September 24, 2015

SUBJECT: Retirement-Stephanie Holmes

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Stephanie Holmes, Math Resource Coordinator, has expressed her desire to retire after 24 years of service. Her retirement will be effective on January 14, 2016. (see attached letter).

RECOMMENDATION:

Motion to accept the retirement request of Stephanie Holmes effective January 14th 2016.

September 11, 2015

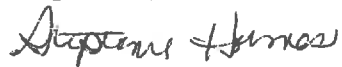
Terri Birchard
Board Secretary
Erie County Technical School
8500 Oliver Rd.
Erie, PA 16509

Terri,

This letter is to inform you of my intent to retire on January 14, 2016 due to medical reasons.

It has been a pleasure working at ECTS over the last 24 years and I will truly miss the faculty and staff that I have come to accept as part of my family.

Respectfully,

A handwritten signature in cursive script, appearing to read "Stephanie Holmes".

Stephanie Holmes