
**Erie County Technical School
Director's Report
October 2015**

Three Sessions Investigation

Guidance counselors and principals from our sending districts will come together on Tuesday, November 3 to examine how a three-session schedule will fit into their respective schedules. The intent is to identify conflicts in the proposed schedule and see if there are ways to adjust schedules, either at the technical school or at home schools, to make it work.

Renovation

We have scheduled work session presentations from Schneider Electric and SmartEdge to give the committee some sense of potential savings from a GESA project. There is the possibility, if conditions are right, to couple a GESA project with a general project to cover all of the renovations we have identified.

With the help of Chris Coughlin, we received clarifications from PDE on the QZAB funding. Career and Technical Centers are eligible. The application process is relatively easy. Minimum distributions are \$5 million dollars. The only drawback is the application process is not open due to the budget impasse. QZAB 2015 info will not be available until early 2016 so an allocation of QZAB 2014 and QZAB 2015 probably will not occur until mid-year 2016.

Website

We hope to unveil the new websites for the high school and RCTC to the Operating Committee this month. We are down to the last few edits of cleaning up spelling, grammar, and minor content inaccuracies. Despite the extra time it took to complete the project, we are pleased with the final product.

Professional Development

A number of faculty and staff members participated in professional development this month. Six faculty members attended a 21st Century Skills workshop in State College on October 6. 21st Century Skills include creativity and innovation, critical thinking and problem solving, and communication and collaboration. Participants in this workshop will develop strategies to incorporate these skills into instruction. Participants included Sandy Carr, Donna Erdman, Roach Hewitt, Justin Jaeger, Mariea Sargent, and Rob Suprynowicz.

Three faculty members and the director participated in a two-day workshop on project-based learning. During the workshop, participants sketched out plans, based on defined steps, for an instructional project. A good project contains participant roles, 21st century skills, integrated academic content, and authentic assessment. Participants included Roach Hewitt, Mariea Sargent, and Dave Yanosko.

Summer Building Projects

C.W. Beal concluded work this month re-painting portions of the fascia of the high school building. The maintenance department continues to work on the emergency generator project.

RCTC

Term I classes started the week of September 8. At the time of this report, there were 201 registrations in 37 classes. Of the 37 classes, 26 met our 'break-even enrollment' criteria, resulting in 186 enrolled students. October State Inspection enrollments should add another 25 to 35 students to the total.

Projected gross revenue is \$50,664, which is up \$5,700 from the prior year. Projected net profit is \$25,386, which is up \$6,345 from last year.

Other Action Items and Priorities in October

Other items the Director worked on during September include:

1. Assisted with the progress on the ECTS and RCTC web sites
2. Reviewed criteria and expectations for the Ch. 339 Approved Program Evaluation schedule in April
3. Continuing to investigate revenue and expense issues in food service department
4. Assisting with start-up of student health services

Director's Travel and Meetings — October 2015

The director's recent and scheduled meetings include:

- ✚ *Manufacturing Summit*; Bayfront Convention Center; October 1; with several ECTS staff members, sponsored by the Erie Regional Manufacturing Partnership, to present and discuss improving the workforce pipeline for manufacturers in Erie County
- ✚ *Professional Advisory Council Meeting*; ECTS; October 2; monthly meeting with superintendents
- ✚ *Career Street Advisory Board*; ECTS; October 6; quarterly advisory meeting
- ✚ *Rural Community College*; United Way; October 6; preliminary planning meeting
- ✚ *Enhanced Assignments/Project-based Learning*; Monroeville; October 7 and 8; with Roach Hewitt, Mariea Sargent, and Dave Yanosko; workshop
- ✚ *ECTS Occupational Advisory Committee Meetings*; ECTS; October 12; semi-annual meeting of business advisory groups
- ✚ *Technical Assistant Program Visit*; ECTS; October 14; with Marsha Welsh, assigned Career & Technical Distinguished School Leader; review TAP services and expectations
- ✚ *Erie Arts and Culture Project*; ECTS; October 14; with various staff members; to discuss second phase of Art in Industry project
- ✚ *Corry Area Career & Technical Center*; Corry High School; October 14; attend advisory committee meetings

- ✚ *Emerge 2040*; Erie County Technical School; October 15; quarterly meeting to discuss the regional strategic plan
- ✚ *JOC President Agenda Review*; ECTS; October 16; monthly meeting to review agenda
- ✚ *Growth Partnership CEO Roundtable*; Erie; October 20; presentation about City of Erie Comprehensive Plan
- ✚ *ECTS Joint Operating Committee*; ECTS; October 22; monthly meeting
- ✚ *Northwest PA Workforce Development Board*; Meadville; October 28; quarterly board meeting