



**Joint Operating Committee
Meeting Agenda**
Thursday, May 26, 2016
8500 Oliver Road, Erie, PA 16509

Work Session

- 1. Foundation Meeting**
- 2. Executive Session: Negotiations**

**Regular Meeting
6:00 p.m.**

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Olesnanik, Bucksbee, Lutz, King DiPlacido, Rodgers, Black, Gourley, Duda

2. Meeting Minutes

- A. [Motion to accept the minutes of the April 28, 2016 meeting as presented](#)

3. Guest and Public Comment—relating to the agenda

4. Correspondence

- A. [Letter of official retirement date from Dave Michalak, Automotive Technologies Instructor](#)
- B. [Letter from Rural Regional College of Northern Pennsylvania thanking the JOC for their resolution of support](#)

5. Business

- A. [Business Manager Report](#) — Terri Birchard
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 1. Revenue and Expenditure Reports: April 2016
 - a) [General Fund](#)
 - b) [Food Service Fund](#)
 - c) [Capital Projects Fund](#)
 - d) [Student Activities Report](#)
 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: [\\$239,155.43](#)
Invoices Payable: [\\$161,750.33](#)

- b) Food Service Fund Checks and Invoices:
 - Checks and Wire Transfers: [\\$2,548.56](#)
 - Invoices Payable: [\\$13,470.70](#)
 - c) Capital Projects Fund Checks and Invoices: None
 - d) Student Activity Fund Checks and Invoices:
 - Checks and Wire Transfer: [\\$990.00](#)
- 3. VISA Procurement Card Payment: April: [\\$44,847.18](#)
- 4. Treasurer's Report: [April 2016](#)
- C. [Motion to approve PNC Bank, PSDLAF/PNC, and ERIEBank as depositories of school funds for 2016-2017](#)
- D. [Motion to designate Erie Times News as the newspaper of general circulation for 2016-2017](#)
- E. [Motion to purchase public official bonds for the Secretary and Treasurer for the 2016-2017 school year in the amount of \\$500,000 each](#)
- F. Call for nominations and election of Treasurer
- G. Motion to close nominations for Treasurer
- H. Vote on nominations for Treasurer

Human and Quality Resources

- A. [Coordinator of Human and Quality Resources Report — Natalie Fatica](#)
 - 1. [Motion to accept the retirement request of Dave Michalak, Automotive Technologies Instructor, effective August 15, 2016](#)
 - 2. [Motion to approve payment to the instructors as presented at the current curriculum development rate of \\$35.00 per hour up to a maximum of 12 hours](#)
 - 3. [Motion to approve 50 hours each \(100 total\) of AYES internship supervision for David Michalak and Sam Steever](#)

6. Operations

- A. Administrative Reports
 - 1. Superintendent Report — Sandra Myers, Union City Area School District
 - 2. [Director Report](#) — Aldo Jackson
 - 3. Solicitor Report — Timothy Sennett
 - 4. [Principal Report](#) — Joe Tarasovitch
 - 5. [Facilities Report](#) — Del VonVolkenburg
 - 6. Technology Report — Jeff Smith
 - 7. [Instructional Support Services Report](#) — Jan Kennerknecht and Pat Holland

- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
- D. Facility Use Requests — Profit Making Organizations (Policy 707) — none
- E. Other Operations
 - 1. Motion to approve 2015-2016 budget transfers
 - 2. Motion to accept the donation of surplus wire from Erie Press Systems, Inc. for use in the Electrical Engineering and Facilities Maintenance labs
 - 3. Motion to appoint the following individuals to the Local Advisory Committee:
 - Dr. Katy Wolfrom; Project Manager, Erie Insurance Group
 - Dr. Denise Ohler; Assistant Dean of the College of Science and Health Professions; Edinboro University of Pennsylvania
 - Emily M. Beck; Director of Tourism Development; VisitErie
 - 4. Motion to approve obtaining competitive bids for the Skill Center Multi-zone AC-1 Unit Replacement Project upon receipt of the bid specification packet from Tower Engineering

Other Business

- A. Board Action Items

7. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report
- C. Transition Center & Career Alternative Education Enrollment Report
- D. Business Partnership Coordinator Report-Elaine Shaffer
- E. Work Experience-Elaine Shaffer
- F. Admissions Coordinator Report-Lisa Sorensen
- G. Career Planning Coordinator Report-Remle Moyak
- H. PRIDE Students of the Month-April
- I. Disabled Students by District
- J. Disabled Students by Program
- K. Other Important Dates:
- L. **Next meeting: Thursday, June 23, 2016**

8. Guests and Public Comment – Open to general matters

9. Adjournment

10. Foundation Agenda