



**Joint Operating Committee
Meeting Agenda**
Thursday, March 24, 2016
8500 Oliver Road, Erie, PA 16509

**Work Session
6:00 p.m.**

1. Foundation Meeting

Regular Meeting

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Olesnanik, Bucksbee, Lutz, King, DiPlacido, Rodgers, Black, Gourley, Duda

2. Meeting Minutes

- A. Motion to accept the minutes of the February 25, 2016 meeting as presented

3. Guest and Public Comment – Items Related to the Agenda

4. Correspondence

- A. Letter from Community Blood Bank
- B. Thank you letter from newly admitted student for Cosmetology program

5. Business

- A. Business Manager Report — Terri Birchard
- B. Motion to approve the following reports, transfers, payments, and invoices, as presented:
 - 1. Revenue and Expenditure Reports: February 2016
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report
 - 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$217,528.61
Invoices Payable: \$26,360.01
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: \$1,746.72

- Invoices Payable: \$2,308.66
- c) Capital Projects Fund Checks and Invoices: none
Invoices Payable: none
- d) Student Activity Fund Checks and Invoices: \$2,108.00
Invoices Payable: none
- 3. VISA Procurement Card Payment: February: \$40,493.66
- 4. Treasurer's Report – February 2016
- 5. Budget Transfers – Per Revised 2015-2016 budget – partial transfer from General Fund to Capital Projects Fund - \$ 225,000

Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. Motion to grant regular employment status to Linda Chisholm effective February 26th, 2016, at \$25.00 per hour
- C. Motion to employ Mariea Sargent and Lyle Taylor at the rate of \$25.00 per hour as a RCTC instructor

6. Operations

- A. Administrative Reports
 - 1. Superintendent Report —Sandra Myers, Union City School District
 - 2. Director Report — Aldo Jackson
 - 3. Solicitor Report — Timothy Sennett
 - 4. Principal Report — Joe Tarasovitch
 - 5. Facilities Report — Del VonVolkenburg
 - 6. Technology Report — Jeff Smith
 - 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) –
 - 1. Ratification of Trip Requests and Fundraisers prior to JOC Session - None
 - 2. Approval of Upcoming Field Trips - None
 - 3. Fundraising Request – None
- D. Facility Use Requests — Profit Making Organizations (Policy 707) – None
- E. Motion to approve the 2016-2017 Erie County Technical School calendar
- F. Other Operations

7. Other Business

A. Board Action Items

1. Food Service Participation Report – February 2016

B. Motion to approve the Resolution of Support for the Rural Regional College of Northern Pennsylvania (RRCNPA)

8. Supplemental Reports & Information

A. JOC Member Attendance Report

B. AFT Report – Joe Salorino

C. Secondary Program Enrollment Report

D. Transition Center & Career Alternative Education Enrollment Report

E. Disabled Population by District

F. Disabled Population by Program

G. Business Contacts Report – Elaine Shaffer

H. Work Experience Report – Elaine Shaffer

I. Admissions Coordinator Report – Lisa Sorenson

J. Career Planning Coordinator Report – Remle Moyak

K. Students of the Month – February 2016

L. OAC Attendance Report

M. Rural Regional College of Northern Pennsylvanai Status Update Report

N. Statement of Financial Interests - Due by May 1, 2016

O. Statement of Financial Interests – electronic version – Due by May 1, 2016

P. Next meeting: Thursday, April 28, 2016

9. Guest and Public Comment – Open to General Matters

10. Adjournment