
Human and Quality Resources Report

June 2016

ISO.

Data is in the process of being compiled for the summer retreat that occurs yearly. This year it will be held in August. This is when all survey data is reviewed and Quality Management review is also conducted.

STAFFING.

Other Positions

Interviews have been conducted for the Automotive Technologies Instructor. The hope is to negotiate with the candidate and have a candidate to recommend for the June board meeting. In addition, interviews are being conducted for the Professional Skills Instructor position.

Kelly Services

The 5 percent reduction that was negotiated with Kelly Services for the substitute instructors that they provide us has been instituted. This will result in approximately \$1000.00 savings per year. It was identified that other districts had lower rates so a discussion with Kelly resulted in lowering the rate.

PAYROLL.

End of the year payroll will be processed in June. Summer pay forms have been collected and some instructors will receive balance of pay and accruals will be made for the others.

END OF YEAR.

Auditors will be here to begin in June. Preparations are being made for their arrival and in addition all the end of year processes are being worked on including sick day balances and issuing of new vacation to employee who receive vacation.

STAFF COMMENTS COMMITTEE.

The software that was identified was piloted with one instructional aide and the hope is to implement the use of it in the 2016-2017 school year.