

**Supervisors of Instructional Support Services Report**  
**January 2016**  
**Jan Kennerknecht and Patrick Holland**

Curriculum Development

***DACUM Workshop-*** planning a DACUM workshop for our Facility Maintenance program to be held on Friday, February 26<sup>th</sup>. At this point we're inviting local professionals who work in or supervise buildings & grounds services.

***National Skill Standards Re-Accreditation-*** for the Graphic Communications program is nearing completion. On January 13<sup>th</sup>, two Occupational Advisory Committee members visited our instructor to review all materials that were to be submitted to the Graphic Arts Education and Research Foundation (GAERF) and to sign off on the self-study documents. Binders with evidence of meeting GAERF PrintED standards were mailed to our assigned evaluator. Mr. Mike Stinnett (Dearborn, Michigan) will review the information and make a recommendation to national headquarters. Thank you to Joe Salorino for updating many curriculum documents to meet the new standards implemented in 2014.

We have been working on preparing for the American Culinary Federation Education Foundation (ACFEF) re-accreditation visit, scheduled for December 6-7, 2016. The application has been processed and we're working with the Culinary Arts instructors to provide evidence for the self-study. The goal is to have all work submitted to ACFEF before June. Thank you to Curt Oakes and Kelly Sanders for their assistance.

Special Education

Jan and Pat have forwarded the second quarter/semester grades for our students with disabilities to our district Counselors and Special Education Case Managers. We have scheduled the Transition Staffings for our Juniors in February.

Literacy

In December, we had MAX Teaching Strategy coordinator Andrew Pinney come to ECTS for a follow up visit. Several of our faculty members took advantage of Andrew's expertise by having him come into the classroom to model a lesson using reading comprehension strategies. By all accounts, those lessons were well received by students. Since his visit, several faculty members have been working with our reading coach, Robin Grimes, to implement these reading strategies which chunk text book material into manageable tasks. The beauty of these strategies is that students participate in "games" that require them to actively read the text closely, looking for main ideas and learning to prioritize what is most important to remember. Also, as they learn to write notes they can then use to study for tests and quizzes.