

January 2016
Career Planning Coordinator Board Report
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Ready To

Ready for College

- Information was presented to approx. 200 graduating seniors about Students Occupationally and Academically Ready (SOAR) and Articulation Agreements. These programs give our students the opportunity to earn college credit for the work they complete at ECTS.
- Amy Sloan from PHEAA presented information about the FAFSA and Smart Borrowing for college-bound seniors on December 17th, 55 students signed up to attend.
- Scholarship information continues to be provided to students on an on-going basis.
- Information on summer college enrichment opportunities is provided to students.
- Workshops on SAT / ACT registration and College Exploration and Scholarship searching will to be conducted throughout the school year, focusing on college bound juniors.

Ready to Work

- Lessons on cover letters, resumes and reference pages continue to be offered in the classroom. Students can also schedule individual time to work creating and revising their resumes.
- Preparation for the Apprenticeship & Training and Military panels has begun. The Military Panel is scheduled for February 3; all branches of service have been invited to attend. The Apprenticeship & Training Panel is scheduled for March 2, 2016.

WIN

- Our students continue to on their Career Readiness Assessments in the WIN Career Readiness System. I continue to work with students and staff to familiarize them with software and its applications. I have briefed faculty during meetings and regularly work in the classroom with students.
- Currently, 95% of ECTS students are actively working toward completion of their Career Readiness Assessments. To date, 316 students have earned a Bronze, Silver or Gold certificate. The goal is for students earn their Gold certificate prior to their graduation.
- Lessons utilizing the WIN Strategic Compass have been developed and are being implemented in the classroom. These lessons have our student's complete assessments to help identify their Skills, Interests and Work Values and the occupations related to these areas. Students can then research careers and post-secondary opportunities to develop their career goal and corresponding detailed Career Pathway.
- Lessons are being developed which will utilize the WIN Soft Skills modules.

NOCTI & NIMS

- Student study guides, teacher study guide companions, and Instructor prep-packs have been provided to instructors to assist with preparation for the NOCTI assessment in April.
- Our performance test will once again take place all on one day, April 27th.
- Online testing will begin in early April. The CPC is working to create a calendar for the online test administration.

Student Recognition

- Each month, the Career Planning Coordinator accepts nominations from the faculty for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony.
- The following students have been recognized for their achievements
 - Oct – Ashley Smith, a senior from McDowell in Health Assisting
 - Nov – Skyler Sanders, a sophomore from North East in Computer Programming
 - Dec – Jessica Kavelish, a senior from General McLane in Graphic Communications
- The next awards ceremony is scheduled for February 22, 2016.