

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 28, 2016

SUBJECT: Resignation-Smith

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Michele Smith, S-3, has expressed her desire to resign her position effective January 8th, 2016. (see attached email).

RECOMMENDATION:

Motion to accept the resignation of Michele Smith effective January 8th, 2016.