

February 2016
Career Planning Coordinator Board Report
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Ready To

Ready for College

- Scholarship information continues to be provided to students on an on-going basis.
- Information on summer college enrichment opportunities is provided to students on an ongoing basis.
- Workshops on SAT / ACT registration and College Exploration and Scholarship searching will continue to be conducted throughout the school year, focusing on college bound juniors.

Ready to Work

- Lessons on cover letters, resumes and reference pages continue to be offered in the classroom. Students can also schedule individual time to work creating and revising their resumes.
- The Military Panel took place on February 3. Approximately 140 students signed up to attend. The Army, Navy, Air Force, Marines and National Guard were represented. Feedback from the students was positive.
- Invitations have been sent and preparations are being made for the Apprenticeship & Training Panel, scheduled for March 2, 2016. The event will be open to all interested students; however, certain labs will be targeted to attend.

WIN

- Our students continue to on their Career Readiness Assessments in the WIN Career Readiness System. I continue to work with students and staff to familiarize them with software and its applications. Faculty during meetings and I regularly work in the classroom with students.
- Currently, 98% of enrolled ECTS students (748) are actively working toward completion of their Career Readiness Assessments!! To date, 51% (376) have earned a Bronze, Silver or Gold certificate!! The goal is for students earn their Gold certificate prior to their graduation.
- Lessons utilizing the WIN Strategic Compass have been developed and are being implemented in the classroom. These lessons have our student's complete assessments to help identify their Skills, Interests and Work Values and the occupations related to these areas. Students can then research careers and post-secondary opportunities to develop their career goal and corresponding detailed Career Pathway.
- Currently 33% (246) of our students are active in the Strategic Compass, and 89% (220) have earned their Strategic Compass Certificate!
- Lessons are being developed which will utilize the WIN Soft Skills modules.

NOCTI & NIMS

- Student study guides, teacher study guide companions, and Instructor prep-packs have been provided to instructors to assist with preparation for the NOCTI assessment in April.
- Instructors have begun contacting their evaluators and providing the CPC with their evaluator contact information. Performance Evaluators will be mailed information about the NOCTI and their associated duties / responsibilities.
- Performance testing will take place on April 27th, 2016
- Online testing will begin in early April. A calendar for the online test administration will be provided to instructors.

Student Recognition

- Each month, the Career Planning Coordinator accepts nominations from the faculty for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony.
- The next awards ceremony is scheduled for February 22, 2016. Ashley Hefner, a senior from Ft. Leboeuf in Early Childhood Education was nominated for February’s Kiwanis Award.

ROVA

- Each year the local rotary clubs (Erie, Wesleyville, Edinboro and Presque Isle) offer to sponsor some of our students to attend the ROVA Leadership Conference in McKeever Environmental Learning Center in Sandy Lake, PA. The CPC works with the rotary clubs and selects students to participate in this experience. This year, 7 students were selected to attend.
 - Skyler Sanders – 10th – CMP – North East
 - Kasey Seymour – 10th – MTF – North East
 - Jeff Leretsis – 10th – GRA – General McLane
 - Dana Pierce – 10th – ADS – General McLane
 - Mitchel Dudenhofer – 11th – AUT – General McLane
 - Justin Groskiewicz – 11th – EET – Fairview
 - Kaitlyn Evans – 10th – PMT – Northwestern