
**Erie County Technical School
Director's Report
August 2015**

Welcome to the 2015-2016 School Year

As faculty, staff and students return for the 2015-2016 school year, they will notice few changes from last year. However, we will transition to a new professional observation and assessment program called PA-ESEP. Many local school districts use this program, so you may already be somewhat familiar with it. This program does a better job of coordinating the interactions between the administrator and the staff member.

Writing

Under the tagline of "Good Writing Reflects Good Thinking," the campus will undertake efforts for a second year to build the writing skills of each student. Using our progressive-skills model recommended by our Reading Coach, Robin Grimes, students will write three days per week. By the end of the 2015-2016 school year we will be looking for complete paragraphs, multi-paragraph essays, and ultimately to a two- or three-page essays. The intent is to make writing comfortable, comprehensive, consistent, and effectual. We want our students to be able to 'reflect their good thinking' through 'their good writing'.

Summer Building Projects

We continue to keep an eye on the renovation plans, which are still dependent on all of the districts being in a position to pay for the project. On the advice of our architect, we are investigating QZAB funding. QZAB is federal funding passed through the states. There are requirements with this funding we will have to work through. With issues at both the federal and state legislatures, PDE has yet to announce funds for 2015 or 2016.

Other projects ending this summer are the chimney demolition with boiler exhaust, and the roof at the Skill Center building. We are also working with C.W. Beal to re-paint portions of the fascia of the high school building.

RCTC

Registration for Term I opened August 3 and closed August 21. Classes will start the week of September 8. At the time of this report, there were 128 registrations in 32 classes. Of the 32 classes, 23 met our 'break-even enrollment' criteria, resulting in 119 registrations. Projected gross revenue is \$42,399, which is up \$7,300 from the prior year, and a net profit of \$17,019, which is up \$5,036 from last year. Registrations are nearly identical to last year.

Other Action Items this July and August

Other items the director has been working on in July and August include:

1. Developed a job description for a school nurse assistant and negotiated terms with General McLane School District for school nurse supervision services
2. Refined the RCTC marketing plan for 2015-2016

3. Completed a PDE/BCTE Innovation grant application for a manufacturing internship program. The maximum grant total is \$100,000 for each of four years. The state budget impasse has put a hold on the awarding of this grant.
4. Completed the PDE Alternative Education for Disruptive Youth program application and worked with participating school districts to complete their version of the application.
5. Collected evidence and compiled a portfolio for the Director's end-of-year performance appraisal for the 2014-2015 school year.
6. Completed an annual survey for the U.S. Department of Education, Office of Civil Rights from the 2013-2014 school year.
7. Updated program approvals for each of our 18 programs for the PDE Bureau of Career and Technical Education.
8. Monitored and assisted with the progress on the ECTS and RCTC web sites by Werkbots.

Director's Travel and Meetings—July & August 2015

The director's recent and scheduled meetings include:

- ❖ *CTE Innovation Grant Meeting*; Corry; July 7; with Sue Barra and Kevin Sprong; to develop regional grant application for a manufacturing internship program
- ❖ *Emerge 2040*; GE Transportation; July 16; monthly meeting
- ❖ *Alternative Education Application*; ECTS; July 28; training session on application for participating school districts
- ❖ *PACTA Summer Conference*; State College; July 29 – July 31; with Joe Tarasovitch and Pat Holland; annual summer conference of career and technical education administrators
- ❖ *Superintendent Transition Meeting*; Edinboro; August 10; with Dr. Sandra Myers and Ms. Karen Downie
- ❖ *Workforce Investment Board*; Warren; August 12; quarterly board meeting
- ❖ *Emerge 2040*; GE Transportation; August 20; monthly meeting
- ❖ *2015-2016 Faculty & Staff In-service*; ECTS; Thursday, August 20, Friday, August 21 and Monday, August 24