
Human and Quality Resources Report

April 2016

ISO.

Internal audits are in full swing and should be complete by the end of May. The audits are being conducted to the new standard. When Erie County Technical School is audited in October it will be to the new standard so it made sense for the internal auditors to audit to that standard.

STAFFING.

Student Aide

There is still a full-time aide out on sick leave and at this point there still is no intended return date which is the same as the status in February. At this point, there is no resolution to this matter.

Administration

The interview committee has conducted first interviews and second interviews are scheduled. It is the hope to have a candidate to recommend to the board in April or May at the latest

Other Positions

Due to the knowledge of a possible position Erie County Technical School has begun accepting applications for an Automotive Technologies Instructor. At this time, there are no other anticipated openings to fill.

Kelly Services

A 5 percent reduction was negotiated with Kelly Services for the substitute instructors that they provide us.

PAYROLL.

Routine changes have been made in payroll.

CLASSIFIED CONTRACT.

Classified members have now signed the contract and turned it to Administration for Board signatures. This will be accomplished prior to the April board meeting and copies will then be able to be distributed.

STAFF COMMENTS COMMITTEE.

The group continues to meet and has begun to pilot a new process for instructional aide usage. The hope is to have the improvements made prior to the 16-17 school year and present it to the rest of the faculty then.