
**Erie County Technical School
Director's Report
April 2016**

PDE Chapter 339 Approved Program Evaluation

Five auditors spent three days, April 13-15, on our campus to review our programs of study for compliance with Chapter 339 of the Pennsylvania School Code. The auditors spent time reviewing compiled documentation, visiting programs, and talking with faculty and students. Overall, the audit process seemed to go well. The auditors noted some minor discrepancies in an online program approval portal. They also had comments about 'tidiness' in a few programs, and the lack of a local advisory committee.

The full report from the PDE/BCTE should be available in about 30 days. We will share and review that document when it becomes available. Thanks to the administrative staff and faculty who helped collect and assemble the documents required for each program of study. Thanks, too, to Mr. Bucksbee for joining us for the exit conference.

Math Credit

The Director met with curriculum directors on April 19 to discuss awarding a math credit as part of the ECTS credits. This concept, originated with our participating guidance counselors, involves replacing one of the 12 CTE credits with a mathematics credit in either personal finance/consumer mathematics or business mathematics. Only a few of our participating school districts offer a math credit in one of these areas. The curriculum directors requested time to speak with principals and guidance counselors.

9th Grade New Student Greetings

Much of the week of April 4 the Director spent shaking hands with member of the Class of 2019. Admissions Coordinator, Lisa Sorensen, and I visit each school where guidance counselors arranged for new ECTS students to come together. We congratulate them for being accepted at ECTS, give them a small gift, and share some important information. At the end of the greeting, we take a group picture, post it to our social media, and make a large copy to post in the sending school.

Other Action Items and Priorities in February

Other items the Director worked on during the month of April included:

1. Working with a local committee to refine and enhance our Guidance and Advisement program, or as we refer to it, "The Ready to Learn, Work, Live, and Ready for College Series."
2. Assisted with editing the 8th Grade Career Readiness Survey for Erie Together and Career Street.
3. Participated in a series of interviews to fill the Supervisor of Instructional Support Services
4. Preparations for end-of-year professional development assessments for faculty and administrative staff.

Director's Travel and Meetings — April 2016

The director's recent and scheduled meetings include:

- ❖ *School District Presentation*; Union City School District; April 7; presentation on Emerge 2040
- ❖ *STEM Apprenticeship Meeting*; NWIRC; April 11; with Jerry Schneggenberger, to discuss an apprenticeship program
- ❖ *ECTS Website Review*; ECTS; April 11; with Katie Fox, Werkbots, and Jeff Smith; to review web page features
- ❖ *Erie Regional Manufacturing Partnership General Supporters Meeting*; MBA Conference Center; April 12; first meeting of general supporters, also provided an overview of workforce development activities in the region
- ❖ *PDE Chapter 339 Approved Program Evaluation*; April 13 to 15; ECTS; audit of program compliance
- ❖ *Transition Center Placements*; Scott Enterprises; April 13; with Katherine, Human Resources at Scott Enterprises, and Lesa Scalise; to discuss work-based learning experiences for Transition Center students
- ❖ *Senatorial Education Advisory Committee*; Erie; April 15; with other local educators; education advisory committee for Senator Wiley
- ❖ *IU5 Curriculum Directors' Meeting*; Edinboro; April 19; to discuss mathematics credit for ECTS students with curriculum directors
- ❖ *Emerge 2040 Steering Committee Meeting*; Erie; April 21; monthly meeting
- ❖ *ECTS Graphic Communications DACUM*; Hilton Gardens Inn; April 21; join meeting of business representatives
- ❖ *JOC President Agenda Review*; ECTS; April 21; with Andy Foyle; monthly meeting to review JOC agenda