

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: September 25, 2014

SUBJECT: Retirement-Andrea Lucarotti

CATEGORY: **Operations:** **Policy:** **Information:** **Personnel: X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Andrea Lucarotti, Cosmetology Instructor, has expressed her desire to retire effective on or before January 16th, 2015. (see attached letter).

RECOMMENDATION:

Motion to accept the retirement request of Andrea Lucarotti effective January 16th 2015.

September 22, 2014

Natalie Fatica
Erie County Technical School
8500 Oliver Road
Erie, PA 16509

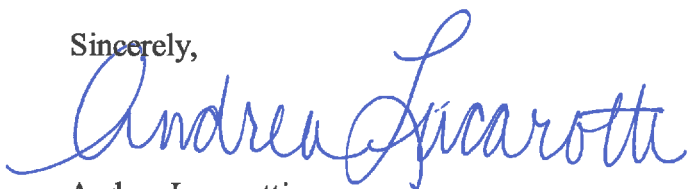
Dear Natalie,

Please accept this letter as notification that I will be retiring from the position of Cosmetology Instructor at The Erie County Technical School. My retirement will become effective on or before January 16, 2015, dependent upon the hiring and transitional needs of the new instructor.

I have been very fortunate to have been able to teach Cosmetology at ECTS. I appreciate the opportunities I have been given and your professional guidance and support. I wish you and everyone at ECTS success in the future.

If I can be of any assistance during this transition or in the future, please don't hesitate to ask.

Sincerely,

A handwritten signature in blue ink that reads "Andrea Lucarotti". The signature is fluid and cursive, with the first name "Andrea" and last name "Lucarotti" clearly legible.

Andrea Lucarotti