
**Erie County Technical School
Director's Report
October 2014**

Building Renovation

The Director presented the two-phase project plan to the superintendents on October 3, 2014. As noted in Dr. Downey's report, there was "consensus of the Superintendents that they wanted to find a way to support a renovation project at the ECTS." The superintendents also suggested, "the renovation project be moved out one year so that the first bond payment would be due during the 2016-2017 school year. With the one-year postponement, all those present believed that they would be in a position to present to their respective school boards for approval, a budget that incorporated the first 15-year bond payment."

We are waiting on David Kurelich of Towner Engineering to determine potential energy savings from upgrades and renovations. Once we make that determination, we should be able to move forward with presentations to each of the districts for a *preliminary endorsement* of the renovation plan.

Equipment Grants

We are still waiting for an announcement of the amount of the Supplemental Equipment Grant from PDE. Faculty requests for new equipment include a Snap-on Scan Diagnostic Tool for Automotive Technologies; a spray gun cleaning unit for Auto Body Repair; and, a wide-format, color printer for Drafting and Design. If funds remain, we are also considering new tabletop mixers for Culinary Arts.

The PDE has also just announced a competitive equipment grant. This grant requires a 50% match from the school. We are considering a virtual painting trainer for Auto Body Repair.

RCTC

1. Training in Geometric Dimensioning & Tolerancing for 15 staff members at Modern Industries is in its fourth week and is going well.
2. Term II registration closed on Friday, October 17. Preliminary enrollments look favorable. Term II is generally a rollover or 'Part 2' session. Enrollment tends to be a little lower as not all students continue with their training through the sequence of classes.

Other Action Items in October

Other items the director has been working on include:

1. Rollout of the online safety and security training with faculty and staff through the Protection Institute program. The first training module was Basic Education Response Training. Also developed a *Safety and Emergency Response Manual* for faculty and staff.
2. Continue to work with a group of faculty and administrative staff members to develop a campus-wide job acquisition program for all students.
3. Participating in conference calls as the local WIB revises its local plan for approval by the State

4. Creation and distribution of a salary survey for career and technical education directors in Pennsylvania in cooperation of Pennsylvania Association of Career and Technical Administrators. Will be working with Temple University to analyze and report the results. Created as part of the JOC's request for comparative salary data in determining the ECTS Director's salary.

Director's Travel and Meetings—October 2014

The director's recent and scheduled meetings include:

- ❖ *Pennsylvania Department of Labor and Industry, Rapid Response Coordination Services Campus Tour*; October 1; with Bev Rapp, North Western Regional Representative, and twelve other representatives from across the State; to identify ways career and technical schools can coordinate services with the Bureau of Workforce Development Partnership
- ❖ *Campus Tour for Plastikos*; ECTS; October 7; with Elaine Shaffer, Joe Tarasovitch and Plastikos representatives Kelly Dill, HR manager; Rob Cooney, plant manager; and, Phil Katen, co-owner; this was a follow-up tour made by Joe Tarasovitch and Elaine Shaffer this past summer to Plastikos to explore opportunities
- ❖ *Professional Unit Negotiations*; ECTS; October 7
- ❖ *District 10 SkillsUSA Competitive Events Meeting*; Crawford County CTC; October 8; to work with SkillsUSA advisors in the planning of the competitive events in January
- ❖ *Cooperation with Edinboro University*; ECTS; October 9; with
 - Dr. Carol Adukaitis, Director, Workforce Indicatives, Pennsylvania State System of Higher Education,
 - Ms. Susan Barra, NCC, LPC, Supervisor of Vocational Education, Corry Area School District,
 - Mr. Neil Donovan, Vocational Director, Crawford County Career and Technical Center,
 - Ms. Jennifer Galdon, Curriculum Director, Crawford Central School District,
 - Dr. Peter Kuvshinikov, Physics & Technology Department, EU,
 - Dr. Denise Ohler, Assistant Dean, College of Science and Health Professions, EU,
 - Mr. Mathew E. Pundt, Director of CTE, Pre-K to Grade 14, School District City of Erie, PA,
 - Dr. Nathan Ritchey, Dean, College of Science and Health Professions, EU,
 - Mr. Chris Yost, Technical Education Teacher, Crawford Central School District,
 - Ms. Beth Zewe, Coordinator of Porreco College Outreach & Continuing Education, EU; to discuss postsecondary credit for secondary course work; to discuss postsecondary credits for secondary course work
- ❖ *WIN Training*; Edinboro University; October 13; to acquire background information on this regional career readiness system
- ❖ *Campus Tour, Power Drives*; October 14; with Elaine Shaffer and Ryan Ray, plant manager; to explore cooperative education opportunities and to provide background information on secondary career and technical education to an associate WIB member

- ❖ *District 10 SkillsUSA Competitive Events Meeting*; Crawford County CTC; October 15; to work with other administrators in the planning of the competitive events in January
- ❖ *Career Street Intellectual Property Meeting*; Erie; October 15; with Jennifer Pontzer and Tim Sennett and Joy Taylor of Knox Law; to discuss the intellectual property aspects of Career Street
- ❖ *Corry Area School District*; Corry Area High School; October 15; to participate in Occupational Advisory Committee meetings
- ❖ *Workforce Investment Board Meeting*; Meadville; October 22; monthly board meeting
- ❖ *District 10 SkillsUSA Competitive Events Meeting*; Crawford County CTC; October 22; to work with other administrators in the planning of the competitive events in January
- ❖ *Porreco College Advisory Board Meeting*; Erie; October 27; period advisory board meeting
- ❖ *Fairview School Board Meeting*; ECTS; October 27; hosting a campus tour and school board meeting
- ❖ *ISO External Audit*; ECTS; October 27-28; annual audit of ECTS Quality Management System