



Joint Operating Committee Meeting Agenda

Thursday, October 23, 2014
8500 Oliver Road, Erie, PA 16509

Regular Meeting 7:00 p.m.

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Hughes, Bucksbee, Lutz, Rial, DiPlacido, Rodgers, Black, Gourley, Duda

2. Meeting Minutes

- A. [Motion to accept the minutes of the September 25, 2014 meeting as presented](#)

3. Guest and Public Comment — Items Related to the Agenda

4. Correspondence

5. Business

- A. [Business Manager Report](#) — Terri Birchard
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 - 1. Revenue and Expenditure Reports: September 2014
 - a) [General Fund](#)
 - b) [Food Service Fund](#)
 - c) [Capital Projects Fund](#)
 - d) [Student Activities Report](#)
 - 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
 - 1) Checks and Wire Transfers: [\\$ 175,320.20](#)
 - 2) Invoices Payable: [\\$ 78,627.35](#)
 - b) Food Service Fund Checks and Invoices:
 - 1) Checks and Wire Transfers: [\\$ 242.35](#)
 - 2) Invoices Payable: [\\$ 3,464.91](#)
 - c) Capital Projects Fund Checks and Invoices: None
 - d) Student Activity Fund Checks and invoices: [\\$ 1,637.00](#)
 - 3. VISA Procurement Card Payment: September 2014: [\\$57,366.06](#)
 - 4. Treasurer's Report: [September 2014](#)
 - 5. Budget Transfers-none

6. Human and Quality Resources

- A. [Coordinator of Human and Quality Resources Report](#) — Natalie Fatica

7. Operations

- A. Administrative Reports
 - 1. [Superintendent Report](#) — Karen Downie, Northwestern School District
 - 2. [Director Report](#) — Aldo Jackson
 - 3. Solicitor Report — Timothy Sennett
 - 4. [Principal Report](#) — Joe Tarasovitch
 - 5. [Facilities Report](#) — Del VonVolkenburg
 - 6. [Technology Report](#) — Jeff Smith
 - 7. [Instructional Support Services Report](#) — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) - none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,)
 - 1. Field Trip Request – [Electrical Engineering and Facilities Management; October 27, 2014; Northwestern Rural Electric Co-op](#)
 - 2. Field Trip Request – [Hospitality; Porreco College of Edinboro; December 3, 2014](#)
 - 3. Fund Raising and Community Service Requests - None
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
- E. Other Operations
 - 1. [Motion for approval of the Occupational Advisory Committee members for the 2014-2015 academic year](#)
 - 2. Director's Evaluation for 2013-2014

8. Other Business

- A. [Board Action Items](#)

9. Supplemental Reports & Information

- A. [JOC Member Attendance Report](#)
- B. [Secondary Enrollment Report](#)
- C. Transition Center & CAEP Program Enrollment Reports
- D. [Business Contacts Report](#) – Elaine Shaffer
- E. [Work Experience Report](#) – Elaine Shaffer
- F. [Admissions Coordinator Report](#) – Lisa Sorensen

- G. Career Planning Coordinator Report – Remle Moyak
- H. Occupational Advisory Committee October 13, 2014 Meeting Attendance Report
- I. Erie County Technical School—Erie’s Choice 2014 for Best Career & Tech School
- J. Pennsylvania CTC Director’s Salary Survey
- K. Next meeting: Tuesday, December 16, 2014

10. Guest and Public Comment — Open to General Matters

11. Adjournment

Foundation meeting agenda