
Erie County Technical School Director's Report May 2015

Web Page Redesign

The web site redesign for the high school is nearing completion. All page ledges, calls to action text, and content paragraphs for each of the primary and program/service landing pages is complete. The committee also collected photographs and some video for use on the web page. Work on the RCTC web site has yet to begin, but the work there is less intensive. Both web sites should be completed by the end of June.

End-of-Year Faculty Assessments

The director and principal have completed all of the end-of-year professional assessments for professional unit members. Of the 28 professional staff members, four received a distinguished rating, while all of the others received a proficient rating. The administrative team and professional development committee will review overall performance results for professional development opportunities.

Overall, the assessment process worked fairly well. We plan to adopt a new professional development tracking system, PAETEP, in 2015, as our current system lacked the capability to summarize all of the various assessment components. It is quite likely we will lose the 'emphasis on career and technical education' we have in our current system.

Guaranteed Energy Savings Project

Members of the administrative team have met with two contractors to discuss a guaranteed energy savings project--Dave Kramer with Schneider Electric, and Bob Klein and Jim Misteretta with SmartEdge. Both organizations have committed to conduct a follow-on site visit to determine if this type of project is feasible.

Alternative Education

Four auditors from the PDE Office of Safe Schools were on campus May 19 and 20 to conduct a compliance audit of our Career Alternative Education Program. We will provide any preliminary status report at the May JOC meeting.

Comprehensive Planning

We are still working on the corrections for the comprehensive plan. Jim Gallagher from the Intermediate Unit met with the director to provide guidance on completing the plan.

End-of-Year and New Year Reports

The administrative team is and will be working on various end-of-year reports for the Pennsylvania Department of Education and other state and federal agencies. Examples of reports include:

- Civil Rights Compliance Report for the U.S. Department of Education
- Graduate Follow-up Survey Distribution; required by PDE
- Perkins Final Performance Report; required by PDE
- Program Approval Revisions for each program; required by PDE

Other Action Items in March

Other items the director has been working on this month include:

1. Compiling information for the director's end-of-year assessment.

Director's Meetings—May 2015

The director's recent and scheduled meetings include:

- ❖ *Health Assistant DACUM*; Erie; April 17; DACUM conducted by Jan Kennerknecht for the ECTS health assistant program
- ❖ *Erie Regional Manufacturers Partnership*; Erie; April 20; second meeting of business and education to address workforce development in manufacturing
- ❖ *Erie Vital Signs, Education Subcommittee*; Erie Community Foundation; April 27; to advise on educational statistics used in Erie Vital Signs
- ❖ *Knox Law Symposium*; Erie; April 30; professional development sessions on various topics
- ❖ *Workforce Investment Board Meeting*; Erie; May 1 and 2; strategic planning meeting
- ❖ *Career Street Core Group Meeting*; ECTS; May 5; to advise executive director on strategic initiatives
- ❖ *Newspaper in Education/Career Street Meeting*; Erie; May 6; with Jennifer Pontzer and Chris LaFuria, NIE Coordinator; to discuss Career Street sponsorship of NIE in 2015-2016
- ❖ *Growth Partnership Meeting*; Erie; May 6; periodic meeting, Topic: GE Transportation
- ❖ *National Technical Honor Society Induction Ceremony*; ECTS; May 6
- ❖ *Metal Fabrication DACUM*; Erie; May 8; DACUM conducted by Jan Kennerknecht for the ECTS metal fabrication program
- ❖ *Erie Regional Manufacturing Partnership*; Erie; May 20; to discussion a pilot training program for manufacturers
- ❖ *Automotive Youth Education System (AYES) Mentor Luncheon*; ECTS; May 20; with Elaine Shaffer, Sam Steever, and Dave Michalak; to recognize AYES mentors for the 2014-2015 school year
- ❖ *Emerge 2040 Steering Committee Meeting*; Erie; May 21; to advise on the rollout of strategic priorities from the Destination Erie project recommendations
- ❖ *Professional Unit Negotiations*; ECTS; May 21
- ❖ *Classified Unit Negotiations*; ECTS; May 21
- ❖ *ECTS Senior Recognition Ceremony*; Little Theatre, McDowell Intermediate High School; May 27
- ❖ *ECTS Joint Operating Committee Meeting*; ECTS; May 28

