

May 2015  
Career Planning Coordinator Board Report  
Remle Moyak

**“Ready To” Series**

On May 6<sup>th</sup>, speakers from Penn State Behrend presented to 45 college bound seniors on “Off to College – The *Freshman Experience*. The CPC continues to provide scholarship information to students on an on-going basis. Workshops from the “Ready for College” series continue to be conducted, targeting college bound juniors. Assistance with SAT and ACT registration is provided to students on an ongoing basis. From the “Ready to Work” series, lessons in: Job Search skills, Resume Writing, Cover Letters, and Job Applications continue to be offered. From the “Ready to Live” series, on May 12<sup>th</sup> and 13<sup>th</sup> speakers from Erie Insurance presented information to seniors about the importance of having insurance and the different types of insurance.

**NOCTI**

NOCTI testing has been completed. This year, the performance test was done in a day. The day took a great deal of planning, but was incredibly successful! Plans are already being developed for next year’s round of testing.

**WIN**

The CPC has begun implementation of WIN in the classroom. Students are taking Career Readiness assessments and have begun working to earn their certifications. These assessments correlate with Work Keys, which is a job skills assessment system. The Work Keys are used by businesses to measure workplace skills of employees and job applicants as well as helping to prepare students for the workplace. The CPC continues to work with personnel at WIN to get our remaining students enrolled.

**Student Recognition:**

Each month, the Career Planning Coordinator accepts nominations for the Millcreek Kiwanis Citizenship Award. The prerequisite for this award is “an individual who has demonstrated moral character, courage, leadership, health and physical fitness, service, recognition received for their efforts, scholastic preparation and total citizenship.” Students receive certificates of achievement and a \$100.00 book scholarship at the award ceremony. The CPC attended the April 27, 2015 meeting as the representative from ECTS. Quinton Kookan an 11<sup>th</sup> grader from Girard in the Precision Machining program was selected as the April Winner. The Kiwanis will present a “Student of the Year” award to a senior from ECTS at graduation on May 27<sup>th</sup>.