
Human and Quality Resources Report

March 2015

ISO.

Parent Satisfaction Surveys continue to be received. The data will be compiled and reviewed during management review as they are each year along with the other data that is collected.

The ISO internal audits have begun. Audits are scheduled to finish May 8th. There are four teams auditing the selected processes in each area. The internal audits are another piece of data that is reviewed during management review.

STAFFING.

Technology

Interviews have begun to be conducted for the full-time Technology Technician. In addition, seasonal help is also being recruited at this time to fill the positions that are available each summer for projects.

Maintenance

Interviews are being conducted for the custodial vacancy available with the resignation of Christine Mynsk. In addition, there may be additional positions available due to retirements. At this time letters have not been received but it is anticipated that there might be one or maybe two retirements. Seasonal help is also being recruited for landscaping and summer cleaning.

Mentoring

Mentoring for the new instructors is an ongoing process that will continue until the end of the year.

ADULT EDUCATION.

Term IV has begun and will continue through April 24th, 2015. Twenty-two classes are being held with 122 students enrolled. This is up slightly from Term IV in 2013-2014.

OBSERVATIONS.

Scheduling of observations continues with just one left to get on the calendar.