



**Joint Operating Committee
Meeting Agenda**
Thursday, June 25, 2015
8500 Oliver Road, Erie, PA 16509

Work Session

6:00 p.m.

1. Buseck Barger Bleil & Co – Valerie Hartley, CPA - Annual Audit Planning
2. Erie County Vocational-Technical School Foundation Meeting
3. Administrative Reports if time allows

Regular Meeting

7:00 p.m.

1. Call to Order

- A. Moment of Reflection
- B. Pledge of Allegiance
- C. Roll Call

Foyle, Ogden, Hughes, Bucksbee, Lutz, Rial, DiPlacido, Rodgers, Black, Gourley, Duda

2. Meeting Minutes

- A. Motion to accept the minutes of the May 28, 2015 meeting as presented

3. Guest and Public Comment — Items Related to the Agenda

4. Correspondence

5. Business

- A. Business Manager Report — Terri Birchard, Business Manager
- B. Motion to approve the following reports, transfers, payments and invoices, as presented:
 1. Revenue and Expenditure Reports: May 2015
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Projects Fund
 - d) Student Activities Report
 2. Checks and Invoices
 - a) General Fund Checks, Wire Transfers and Invoices:
Checks and Wire Transfers: \$246,344.09
Invoices Payable: \$136,427.60
 - b) Food Service Fund Checks and Invoices:
Checks and Wire Transfers: \$13,010.64
Invoices Payable: \$1,913.13

- c) Capital Projects Fund Checks and Invoices: None
- d) Student Activity Fund Checks and Invoices: \$1,520.34
- 3. VISA Procurement Card Payment: May: \$32,875.44
- 4. Treasurer's Report: May 2015
- 5. Motion to approve the 2015-2016 VISA purchasing card users and limits effective July 1, 2015 as listed
- 6. Motion to approve the following 2014-2015 Budget Transfers
- 7. Motion to approve ErieBank as an additional depository of school funds for the 2015-2016 school year

6. Human and Quality Resources

- A. Coordinator of Human and Quality Resources Report — Natalie Fatica
- B. Motion to approve accept the resignation of Jim Sipes effective June 15, 2015
- C. Motion to approve 50 hours each (100 hours total) of AYES internship supervision for David Michalak and Sam Steever; and, to approve 12 hours of curriculum development for Rob Suprynowicz at the curriculum development rate of \$35.00 per hour
- D. Motion for approval to hire Robert Eggleston as a full-time Math Resource Coordinator for 2015-2016 at Column D Step 10 at the rate of \$46,449 per year

7. Operations

- A. Administrative Reports
 - 1. Superintendent Report — Karen Downie, Northwestern School District—no report
 - 2. Director Report — Aldo Jackson
 - 3. Solicitor Report — Tim Sennett
 - 4. Principal Report — Joe Tarasovitch
 - 5. Facilities Report — Del VonVolkenburg
 - 6. Technology Report — Jeff Smith
 - 7. Instructional Support Services Report — Jan Kennerknecht and Pat Holland
- B. Staff Travel >400 miles (Policies 331, 431, 531) — none
- C. Field Trips and Fund Raising Requests (Policies 121, 229, 230,) — none
- D. Facility Use Requests — Profit Making Organizations (Policy 707)
- E. Other Operations
 - 1. Motion to approve the following textbooks beginning 2015-2016 as listed

2. Motion to approve the following new courses for delivery beginning 2015-2016 as listed
3. Motion to approve revised 2015-2016 school calendar
4. Motion to appoint Dr. Sandra Myers as the Superintendent of Record for the 2015-2016 school year and to be paid a net stipend of \$3,000
5. Motion to set the 2015-2016 tuition rates as follows:
 - a) Secondary Program: High school and adult students \$17.85 per hour
 - b) Career Alternative Education Program \$75.00 per day
6. Board Action Items – no change from prior month
7. Motion to accept the donation of a vehicle from Mr. Robert Schaudecker to be utilized in the Auto Technologies Lab.

8. Supplemental Reports & Information

- A. JOC Member Attendance Report
- B. Secondary Program Enrollment Report
- C. Transition Center & Career Alternative Education Enrollment Report
- D. Disabled Population by District – no report
- E. Disabled Population by Program – no report
- F. Business Partnership Coordinator Report – Elaine Shaffer
- G. Admissions Coordinator Report – Lisa Sorensen
- H. Career Planning Coordinator Report – Remle Moyak – no report
- I. Work Experience Report—June 2015
- J. Students of the Month Report – May 2015
- K. Administrative Retreat
 1. Retreat Agenda
 2. Retreat Results Analysis
- L. **No meeting in July**
- M. **Next meeting: Thursday, August 27, 2015**

9. Guest and Public Comment — Open to General Matters

10. Adjournment

11. Foundation agenda